

Two Hundred and Forty-Seventh

ANNUAL REPORTS

of the

OFFICERS AND COMMITTEES

of the

TOWN OF WHATELY



For the Fiscal Year Ending

June 30, 2017



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2017 Whately Annual Town Report Dedication

Jane Grybko

This year the Whately Annual Town Report is dedicated to Jane Grybko for her longtime dedicated service to the Town of Whately. Jane is a lifetime resident of Whately. She has dedicated time and support to several town committees, fundraising, and social activities.

Jane was one of three children of Nellie and Joseph Hutkoski, educated in Whately Grammar Schools, graduated from Deerfield High School, and was married to Charles Grybko. She has raised 4 children, Karen, Kathleen, Brian, and Gary who all live in the area.

Glasses, bells, and tiles were the numerous repeated words of the 1971 Whately Souvenir Committee chairman Jane Grybko. Was this the start of Jane's passion for the town that she so loves? We often don't realize what possesses us to be so civic minded, but I think Jane fit that mold very well.

Her service to the Town started with the Finance Committee and ZBA (Zoning Board of Appeals) in 1988.

She also was a member of the Whately Permanent School Committee which oversaw the development and completion of the new Whately Elementary School in 1991. During many months of construction, especially in the summer, she was there to make sure a September completion for the new school year would happen. She helped in the transition of moving supplies and books from the old school to the new.

Jane was a member of the Finance Committee for 25 years, being always fair and thoughtful in her decision making. She was also the Finance Committee's representative to the Personnel Committee for over 20 years.

Over the years Jane has participated in PTA, a 4-H leader, member of Lioness Club, selectmen's secretary, and a substitute organist at the Whately Congregation Church.

I have known Jane for many years not only through her service on committees but also for her support and interaction with various social committees and functions in town. She is always there to provide a helping hand and to make everyone feel at home as a resident of Whately. Jane is part of the Historical Society where she has dedicated her time every week to help organize, display, and research historical items of Whately. She has been very willing and eager to devote time to these functions, to help preserve and display the history of Whately.

It is with great honor and appreciation that this Town Report is dedicated to Jane Grybko.

Frederick Orloski, Chairman, Selectboard

WHATELY TOWN OFFICIALS

Elected Officials

Board of Selectmen

Jonathan S. Edwards	2019
Joyce Palmer Fortune	2020
Frederick Orloski, Chair	2018

Town Clerk

Lynn M. Sibley	2019
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Assessors

Frederick Orloski	2018
Katherine Fleuriel, Chair	2019
Melanie Chorak	2020

Board of Health

Barbara Banik	2020
Francis Fortino, Chair	2018
Michael Archbald	2019

School Committee

Katie Edwards	2019
Maureen Nicols	2020
Robert Halla -Chair	2018

Frontier Regional School Committee

William J. Smith	2018
------------------	------

Library Trustees

James Ross	2018
Sheila Powers	2020
Lawrence Ashman	2018
Quint Dawson, Chair	2019
Robert Smith	2019
Kenneth Moulton	2020

Cemetery Commissioners

Paul M. Fleuriel, Jr.	2019
Darcy Tozier	2018
Elizabeth Conlisk	2020

Moderator

Richard E. Smith	2020
------------------	------

Constables

Edwin Zaniewski	2019
Thomas Mahar	2019

Elector to the Will of Oliver Smith

Adelia Bardwell	2018
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Water Commissioners

Paul M. Fleuriel, Jr.	2018
George Bucala, Jr. Chair	2019
Georgeann Dufault	2020

Selectboard Appointments

Administrative

Town Administrator

Brian Domina	2019
--------------	------

Administrative Assistant

Janet Scully	2018
--------------	------

Town Accountant

FRCOG –Raymond Ellsworth	2017
--------------------------	------

Treasurer/Collector

Lynn Sibley	2019
Maryellen Cranston, Assistant	2018

Town Counsel

Kopelman & Paige	2018
------------------	------

Public Services

Superintendent of Streets

Keith Bardwell	2018
----------------	------

Keeper of the Pound

Daniel G. Denehy	2018
------------------	------

Tree Warden

Keith E. Bardwell	2018
-------------------	------

Public Safety

Chief of Police

James Sevigne, Jr.	2018
	2010

Sergeant

Donald Bates 2018

Part-time Police Officers 2018

Randall Williams
 James Purcell
 Marc Bryden
 Edwin Zaniewski
 Raymond Vandoloski
 Joshua Thomas
 Kristjan Viise
 Adam Zaniewski
 Jeffrey Baker, Court Officer

Fire Chief and Forest Warden

John S. Hannum 2018

Emergency Management Director

Lynn M. Sibley 2018

Assistant Emergency Management Director

Alan E. Sanderson, Jr. 2018

Animal Control Officer

Richard Adamcek 2018

Hazardous Waste Coordinator

Fran Fortino 2018

Municipal Right to Know Coordinator

John S. Hannum 2018

Inspectors and Inspection Services**Franklin County Cooperative Inspection Program Representative**

James Ross 2018

Franklin County Cooperative Inspection Program 2018

Building Inspectors
 James D. Hawkins
 James A. Cerone
 Wiring Inspector
 Tom MacDonald
 Plumbing Inspector
 Andy French

Inspector of Animals and Barns

Richard Adamcek 2018

Weights and Measurers 2018

Northampton Coop Auction
 Janet Land
 Kim Reardon
 John Payne
 Samantha Vanos

Fence Viewers and Field Drivers 2018

Ai S. Annis, Jr.
 David Chamutka
 Richard Adamcek
 Vacancy

Veterans Services**Veteran's Agent 2018**

Upper Pioneer Valley Veterans District

Town Representative to Upper Pioneer Valley Veterans District

Donald Sluter 2018

Veterans Graves Officer

Raymond Billiel 2018

General Government**Registrars of Voters**

Cynthia Sanderson 2019
 Nicole Ciesluk 2018
 Theresa Billiel 2020
 Lynn Sibley, Clerk 2019

Zoning Board of Appeals

Debra Carney, Vice-Chair 2020
 Roger P. Lipton, Chair 2018
 Robert Smith 2019
Alternates
 Frederick Orloski 2018
 Kristin Vevon 2018

ADA Coordinator

Brian Domina 2018

Conservation Commission

Scott Jackson, Chair	2019
Montserrat Archbald	2020
Ann Barker	2018
George Owens	2019
Andrew Ostrowski	2020

Tri-Town Beach Committee

William Skroski, Jr. Chair	2019
Susan Monahan	2018
Vacancy	

Recreation Commission

Carol Hutkoski	2019
Thomas Sadoski	2019
Christopher Skroski	2019
Meghan Ashman	2019
Andrew Mihalak	2019
Wesley Smith	2019
Jonathan Edwards	2019

Historical Commission

Alan McArdle, Chair	2019
Judy Markland	2020
Susan Baron	2019
Darcy Tozier	2018
Donna Wiley	2018

Energy Committee

Jonathan Edwards	
Nathanael Fortune	
Paul Newlin	

Cultural Council

Adelia Bardwell	2020
Caroline Gear	2020
Julie Waggoner	2020
Joyce Palmer Fortune	2021
Lawrence Kuttner, Chair	2018
Nancy Talanian	2020

Council on Aging

Virginia C. Allis, Chair	2020
Lois Bean	2018
Maryann Sadoski	2020
Kathryn McGrail	2018
Ann Lankarge	2019

Agricultural Commission

Timothy Nourse-Chair	2020
William Obear	2019
David Chamutka	2020
John Devine - Secretary	2019
Margaret Christie	2018
Doug Coldwell	2018
James Golonka	2019

Cable TV Advisory Committee

Randy K. Sibley	
Joyce Palmer-Fortune	

Franklin Regional Council of Governments

Representative

Lynn Sibley 2017
Brian Domina, Alternate

Franklin County Solid Waste District

Fran Fortino

Franklin County Transit Authority

Frederick Orloski

Whately Waste Management Committee

Fran Fortino, Chair
Quinn Dawson
Larry Kuttner

Municipal Building Committee

Adelia Bardwell
Virginia Allis
Fred Orloski - Chair
Judy Markland
Anita Husted
John Wroblewski
Edward Sklepowicz

Moderator's Appointments

Finance Committee:

Thomas Mahar	2018
Robert Fydenkevez	2018
Roger Kennedy	2019
James Kirkendall	2020
Joseph Zewinski	2020
Paul Antaya, Chair	2019
Fred Baron	

Planning Board:

Donald Sluter, Chair	2018
Sara Cooper	2019
Frederick Baron	2018
Nicholas Jones	2020
Judy Markland	2018

Other Officials

Capital Improvement Planning Committee:

Brian Domina, Town Administrator
Fredrick Orloski, Selectboard
Donald Skroski, Superintendent Rep.
Robert Duda, at large
Bruce Tutun, at-large
Roger Kennedy, Finance Committee
Bruce Cleare, Planning Board Rep.

Community Preservation Committee – CPC

Andrew Ostrowski, Conservation Comm	2019
Donna Wiley, Historical Comm	2019
Judy Markland, Planning Board	2020
Catherine Roegge, Housing Rep	2020
Vacancy, Recreation Comm	2020
Appointed by Selectboard	
Alan Sanderson, Jr., Chair	2018
John Devine	2018

Housing Committee

Fred Orloski	2018
Catherine Roegge	2018
Richard Tillberg	2018
Fred Baron	2018

Franklin County Technical School

Committee:

Donald Sluter	2020
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Other Officials

Personnel Committee:

Joyce Palmer Fortune - Appt. by Selectboard
Keith Bardwell - Elected by Employees
Elaine Cooper - Appt. by Finance Comm.
Betty Orloski – Appt. by Moderator (Term expires 2019)
Susan Baron - Appt. by Moderator (Term expires 2018)

South County Emergency Medical Services Board of Oversight Representatives

Gary Stone
Jonathan Edwards

Assistant Assessor – Appt. by Board of Assessors

Cynthia Herbert-Ramirez

Health Agent – Appt. by Board of Health

Valerie Bird

Water Superintendent – Appt. by Water Commissioners:

Wayne Hutkoski

Librarian – Appt. by Library Trustees:

Candace Bradbury-Carlin

Frontier Regional School Committee – Appt. by Whately School Committee:

Robert Halla

Superintendent of Schools – Appt. by All School Committees

Lynn Carey

Principal of Whately Schools – Appt. by Superintendent of Schools

Peter Crisafulli

Transfer Station Attendants:

Lee Felton
Quinton Dawson
Roger Huard, alternate
Rebecca Felton, alternate

Anyone wishing consideration for an appointment to any committee may contact the Selectboard.

SELECTBOARD

This has been a very productive year, with several new initiatives that were started this past year which have been supported and well attended by the residents of Whately. These include the information meetings prior to the annual town meetings, increased coordination between Selectboard and other committees, and better managing town priorities.

I would like to thank the administrative staff (Lynn, Maryellen, Janet and Brian) for their invaluable service to the Board and Town.

I would also like to thank the Finance Committee for their work and cooperation again this year with the Selectboard developing a budget.

Finally, I and my fellow Boardmembers would like to acknowledge all the hours of hard work that our residents give, serving on boards and committees, to make our town of Whately a better place to live.

Information Meetings

Two information meetings were held this past year to better inform local residents about major town projects and to offer an opportunity for public comment. These were attended by about 100 residents at each meeting which helped answer many questions, presented more complete information on projects than at the short time constants of annual meetings, and to foster a more timely and productive annual town meeting. The first of these meetings discussed the Town Hall renovation project, Water Department and Water District merger, the Whately Affordable Housing Trust, and the Town Center landscape design. The second was an update on the Town Hall renovation project providing information on funding support using town funds and State grants. Comments made by attendees thought this was a very favorable, productive, and improved comradairary among Whately residence. Some also said that they hope we have a brighter future ahead of us after realizing all the good things and projects our town officials are involved in and wish to share with all in town.

The other major initiative that has been ongoing and becoming more useful is the identification and prioritizing of town project and activities. This actually started in a prior year but is still being used to help guide the Selectboard and town administration on activities to focus resources on. This Priority Projects List is reviewed and updated periodically which has grouped activities into high, medium, and lower priority so the most important projects for the town are being addressed in a timely and prudent manner.

Grants

There were two grants awarded the town this year for the Town Hall project from the Mass Historical Society and the Green Communities. The Mass Historical grant was for the renovation of the historical features of the building for \$60,000. The Green Communities grant was for energy related improvements to the building in the amount of \$164,000.

On-Going Projects

Two new solar projects proposed on Christian Lane received ZBA approval and are awaiting final design. A consultant was hire by the town to negotiate a more favorable PILOT (Payment In Lieu of Taxes) revenue for the town.

The merger of the Water District and Water Department is still being discussed with a consultant hired to prepare a design and cost estimate. A committee has been formed to discuss options available for service connections, fire protection, and fiscal support and viability.

There has been considerable discussion about the future of the Blue School (former Elementary School on Christian Lane) since the Frontier Administration offices have vacated the building.

This school, located on two building lots with easements on each lot for sewer and athletic fields has been discussed with Frontier on how best to dispose or utilized them for resident benefits. Site visits and reviews by town residence experienced in housing, building renovations, and ADA requirements have been conducted with a recommendation to investigate and solicit bids for future use.

An ad hoc committee for the 250th Whately Celebration meet several times and has recommended to establish a formal committee for future budgeting and program activities. The renovation of the Whately Town Hall is progressing with considerable input from the Town Administration, the Municipal Building Committee, and the Historical Commission. Jones-Whitsett Architects was hired to do final design and to assist in advertising the project for construction bids. Additional discussion of this major activity is presented in the Municipal Building Committees report.

Respectfully submitted,

Fred Orloski, Chair
Jonathan Edwards
Joyce Palmer Fortune

TOWN CLERK

2017 was an off-Election year for the Town Clerk's office. Even though there was only the annual town election, it proved to be a busy year for the office. Along with the Town Election and Annual Town Meeting there were 2 Special Town Meetings to prepare minutes and submittals to the Attorney General's Office. For copies of those minutes, please go to the website www.whately.org.

The Town generously approved funding for a state of the art vault. The vault was built onsite and is presently awaiting the installation of a fire suppression system. We hope to have the vault fully functional by the end of February. Records are presently being sorted and those that we no longer need to keep are being destroyed. All permanent records and personnel files will be kept in the vault. Records that are not permanent but must be kept for several years are being stored in alternate locations.

The Town Code book is in draft form and is being edited as we speak. The editing of the draft has taken longer than expected. We hope for this project to be completed by July.

The Town has also purchased two new software programs. One is to track Boards, Committees and employees. This program will allow us to track all appointments, send renewal notices, keep track of required Open Meeting Law and Ethics trainings as well as any other trainings required for Board and Committee members and employees. The other program is a Public Records request tracking program. Recent legislation has laid out new responsibilities for Towns as they fill public records requests. This program will assure that the town meets the deadlines required and will keep an up to date list of all requests. The Town will also be able to tell which records are requested most often and add them to our website to make it easier for requestors to access these records.

As a reminder to all the hunters and fishermen out there, this office no longer sells hunting and fishing licenses. You may obtain your licenses locally at Dick's Sporting Goods, Walmart or online at <http://www.mass.gov/eea/agencies/dfg/licensing/>.

Vital Records and Dog Licenses may be purchased online, by mail, or in the office. If your dog has been registered in Whately before and has a valid rabies certificate on file with the Town Clerk, you may use the online service. For Vital Records, it is a good idea to call first just to make sure we have the record that you are seeking. To pay online, just go to www.whately.org and go to Pay Bills then click on Whately Town Clerk and follow the instructions. You can pay with your bank account with a fee of .25 cents or with a Master Card, Visa or Discover card with considerably higher fees depending on the price of the purchase.

My hours in the Whately Town Offices, 4 Sandy Lane are Monday 8:15 a.m. – 7 p.m., Tuesday through Thursday from 8:15 a.m. – 4 p.m. and Friday from 9 a.m. – Noon. As always, I am willing to set up appointments for special circumstances outside of these hours.

The new Town Office Building is handicapped accessible which makes visiting my office much easier for those with physical challenges.

The following is a summary of the activities of the Town Clerk's Office for the year 2017.

Respectfully submitted,

Lynn M. Sibley, Town Clerk

VITAL STATISTICS

BIRTHS

2011	2012	2013	2014	2015	2016	2017
11	8	7	9	6	14	18

MARRIAGES

2011	2012	2013	2014	2015	2016	2017
5	9	11	13	7	13	10

DEATHS

2011	2012	2013	2014	2015	2016	2017
17	12	18	17	10	6	18

2017 DOG LICENSES

14	Male Dogs @ \$15.00	\$ 210.00
147	Neutered Male Dogs @ \$10.00	1,470.00
25	Female Dogs @ \$15.00	375.00
<u>176</u>	Spayed Female Dogs @ \$10.00	<u>1,760.00</u>
348		\$3,815.00
	Plus Fines Charged for Late Licensing	<u>1,050.00</u>
	Licenses carried from 2016	30.00
	Total Turned Over to Treasurer	\$4,895.00

OTHER FEES COLLECTED BY TOWN CLERK

Zoning Board – Appeals	1,700.00
Planning Board – ANR – Other Filings	450.00
Sale of Street Listing	42.00
Gas Renewal Permits	175.00
Vitals	1,200.00
Business Certificates	205.00
Miscellaneous	115.35
Sale of Zoning Bylaws	35.00
Raffle	<u>30.00</u>

Total Other Fees Paid to Town Treasury in Clerk Receipts	\$3,952.35
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BOARD OF ASSESSORS

The Board inspected eighty-three homes and businesses during the spring and summer, mostly homes with new growth—renovations, additions, new construction—and those that had sold in the past year. Sales analyses showed that our assessments were close to market value so no overall value changes were made except for a ten percent upward adjustment in land value in Pine Plains Estate. The Board worked closely with a consultant on several new home values. The tax rate was set at \$15.34 per thousand for fiscal year 2018. Town valuation by class is as follows:

Residential	\$209,665,695
Open Space (Ch 61)	2,562,014
Commercial	22,498,997
Industrial	21,470,100
Personal	<u>8,632,291</u>
Total	\$264,829,097

The assessors' office is open Tuesdays from 9 to 5 o'clock, Tuesday evenings 7 to 8:30 and on Wednesdays from 9 to 4. The Board reminds residents that the assessors will be making inspections Tuesday evenings starting in April 2018 and will continue throughout the summer until the end of August. Postcards are always sent to owners of property to be visited a week before the inspection. During the summer the assessors are back in the office shortly before 9 o'clock. From Christmas until the end of March, the Board meets generally on the second and fourth Tuesdays, although the office is open every Tuesday evening.

Katherine E. Fleuriel, Chairwoman
 Melanie A. Chorak
 Frederick P. Orloski
 Cynthia C. Herbert, Assistant Assessor

ANNUAL REPORT OF THE TREASURER
TOWN OF WHATELY, MA
BANK ACCOUNTS – FY 2017

BANK	BALANCE 6/30/2016	BALANCE 6/30/2017
PEOPLE'S UNITED		
GENERAL CASH	\$ 761,260.04	\$ 360,395.24
SEPTIC PROGRAM	\$ 16,331.71	\$ 16,356.20
JAWK, INC.	\$.10	\$.10
CPA FUND	\$ 622,899.53	\$ 621,540.41
PAYROLL ACCT	\$ 39.08	\$ 50.19
UNIBANK		
ONLINE COLLECTIONS	\$ 493,429.73	\$ 657,335.18
AMBULANCE FUND	\$ 63,977.43	\$ 64,161.34
UNIBANK TOWN CLERK	\$ 1,663.82	\$ 2,350.76
GENERAL REVENUE ACCT	\$ 842,705.63	\$ 472,467.86
SCHOOL ACCOUNT	--	\$ 24,859.81
DEBIT CARD	--	\$ 1,020.77
RECREATION	--	\$ --
DEPUTY COLLECTOR	--	\$ 3,504.35
CENTURY BANK		
CAPITAL STABILIZATION AMBULANCE FUND	\$ 60,750.80	\$ 60,949.24
CAPITAL STABILIZATION GENERAL FUND	\$ 176,824.38	\$ 177,401.98
CITIZEN'S BANK		
GENERAL CHECKING	\$ 1,180.78	\$ 1,180.90
EASTHAMPTON SAVINGS BANK		
CULTURAL COUNCIL	\$ 2,657.38	\$ 2,662.71
GENERAL FUND	\$ 9,193.63	\$ 9,212.01
GENERAL CHECKING	\$1,640,838.56	\$1,347,731.13

GREENFIELD COOPERATIVE BANK

OPEB	\$ 50,193.64	\$ 75,401.37
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MMDT

GENERAL REVENUE	\$ 21,818.29	\$ 22,017.25
STABILIZATION FUND	\$ 217,794.41	\$ 219,780.40
BARNARD FUND CHURCH	\$ 1,013.49	\$ 1,022.83
CEMETERY PERPETUAL CARE	\$ 57,500.01	\$ 57,475.89
S. WHITE AGED PERS FUND	\$ 8,632.62	\$ 8,711.32
A/C DAVENPORT POOR FUND	\$ 2,884.13	\$ 2,910.54
AMBULANCE REPLACE FUND	\$ 143.43	\$ 143.44
WHATELY GRANGE FUND	\$ 70.09	\$ 70.09

**LIBRARY TRUST FUNDS,
PEOPLES BANK**

DAMON LIBRARY FUND	\$ 11,763.35	\$ 11,792.73
SABIN & SOPHIE FILIPKOWSKI	\$ 5,305.67	\$ 5,318.93
J. FILIPKOWSKI MEM FUND	\$ 1,640.16	\$ 1,644.28
KANDSZ LIBRARY FUND	\$ 1,176.62	\$ 1,179.57
S. WHITE DICKINSON LIB	\$ 88,918.51	\$ 88,868.01
J&J MAIEWSKI LIBRARY FUND	\$ 3,010.35	\$ 2,998.50
A/C PAUL F. FIELD LIBRARY	\$ 5,014.55	\$ 5,027.08
ENA CANE MEMORIAL FUND	\$ 4,060.00	\$ 4,070.14
ANNIE DANFORTH LIB. FUND	\$ 736.45	\$ 738.30
ALICE RYAN ROBINSON	\$ 3,538.66	\$ 3,547.52

PEOPLES BANK

SCHOOL VENDOR ACCT	\$.01
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CHECKS OUTSTANDING	\$ (98,733.20)	\$ (204,128.53)
PETTY CASH	\$ <u>600.00</u>	\$ <u>600.00</u>

TOTAL FUNDS	\$5,080,833.84	\$4,132,369.85
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REPORT OF THE TOWN COLLECTOR

TOWN OF WHATELY, MA
JULY 1, 2016 - JUNE 30, 2017

<u>YEAR</u>	<u>TYPE OF TAX</u>	<u>COMMITTED OR</u>	<u>B/L OR TAX</u>	<u>ABATEMENTS</u>	<u>REFUNDS</u>	<u>TAX</u> <u>TITLES</u> <u>OR</u> <u>LIENED</u>	<u>OUTSTANDING</u>
		<u>BALANCE FORWARD</u>	<u>PAID</u>	<u>EXEMPTIONS</u>			<u>6/30/2016</u>
2017	REAL ESTATE	3,876,459.43	3,776,570.26	22,863.06	11,839.75		88,865.86
	COMMUNITY PRES ACT	81,962.82	80,090.67	663.26			1,208.89
	PERSONAL PROPERTY	136,617.53	132,843.79	1529.77	1,001.28		3,245.25
	MOTOR VEHICLE	312,183.02	291,455.39	4,600.19	2,597.75		18,725.19
	WATER	223,797.52	124,665.45	80,726.96			18,405.11
	FARM ANIMAL	8,156.35	7,946.10				210.25
2016	REAL ESTATE	89,463.28	55,785.64		57.25	6,002.89	27,732.00
	COMMUNITY PRES ACT	2,404.47	1,175.67				1,228.80
	PERSONAL PROPERTY	4,547.23	1,799.24				2,747.99
	MOTOR VEHICLE	46,380.97	44,256.47	1,801.26	1,359.08		1,682.32
	WATER	7,239.01	3,691.08	0.00	0.00	3,547.93	0.00
	FARM ANIMAL	150.25					150.25
2015	REAL ESTATE	39,772.12	21,250.02		83.31	6,345.18	12,260.23
	COMMUNITY PRES ACT	253.28	292.45				-39.17
	PERSONAL PROPERTY	9,217.86					9,217.86
	MOTOR VEHICLE	3,675.74	2,047.81				1,627.93
	WATER	0.54	0.54				0.00
	FARM ANIMAL	188.25					188.25
2014	REAL ESTATE	10,346.05	1,960.47				8,385.58
	COMMUNITY PRES ACT	276.68	10.24				266.44
	PERSONAL PROPERTY	2,777.16					2,777.16
	MOTOR VEHICLE	1,546.67	605.73	101.67	101.67		940.94
	WATER	2.75	2.75				0.00

2013	REAL ESTATE COMMUNITY PRES ACT PERSONAL PROPERTY MOTOR VEHICLE	9,907.97 161.25 3,096.94 1,159.70	5,368.44 89.71 224.06	4,539.53 71.54 3,096.94 935.64
2012	PERSONAL PROPERTY MOTOR VEHICLE	2,560.01 1,946.28		2,560.01 1,946.28
2011	PERSONAL PROPERTY MOTOR VEHICLE	1,264.30 531.04		1,264.30 531.04
2010	PERSONAL PROPERTY MOTOR VEHICLE	613.25 188.33		613.25 188.33
2009	PERSONAL PROPERTY	1,043.76		1,043.76
2008	PERSONAL PROPERTY MOTOR VEHICLE	68.44 496.04		68.44 496.04
2007	MOTOR VEHICLE	448.86		448.86
2006	PERSONAL PROPERTY MOTOR VEHICLE	31.99 511.57		31.99 511.57
2005	MOTOR VEHICLE	795.42		795.42
2004	MOTOR VEHICLE	414.06		414.06
2003	MOTOR VEHICLE	333.76		333.76
2002	MOTOR VEHICLE	623.64		623.64

Town of Whately
FY2017 Year to Date Expense Report

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total 2017 Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-114-5100 Moderator	150	-	150	-	150	0.00%
001-122-5100 Selectboard Salaries	97,390	5,000	102,390	97,775	4,615	95.49%
001-131-5400 Finance Committee Expenses	470	-	470	129	341	27.45%
001-132-5400 Reserve Fund	20,000	(4,609)	15,391	-	15,391	100.00%
001-135-5100 Accountant	18,973	-	18,973	18,973	-	100.00%
001-135-5420 Accounting Software Purchase	750	-	750	750	-	100.00%
001-135-5800 Audit	5,335	3,000	8,335	(165)	8,500	-1.98%
	25,058	3,000	28,058	19,558	8,500	
001-141-5400 Assessor's Expenses	37,138	10	37,148	34,206	2,942	92.08%
001-145-5400 Treasurer's Expenses	48,919	-	48,919	46,589	2,330	95.24%
001-145-5410 Tax Taking Expenses	5,000	400	5,400	1,950	3,450	36.11%
001-145-5420 Payroll Preparation	3,464	-	3,464	3,464	-	100.00%
001-145-5440 Harpers Payroll	5,149	-	5,149	4,134	1,015	80.29%
001-145-5450 Salary	-	-	-	-	-	0.00%
	62,532	400	62,932	56,137	6,795	
001-151-5400 Legal Expenses	24,794	-	24,794	9,577	15,217	38.63%
001-161-5400 Clerk's Expenses	31,486	-	31,486	30,435	1,051	96.66%
001-161-5410 Town Clerk Education Incent	1,000	-	1,000	1,000	0	100.00%
001-161-5800 Town Code Update	-	21,645	21,645	2,303	19,342	10.64%
	32,486	21,645	54,131	33,738	20,393	

001-171-5400	Conservation Comm	500	-	500	66	435	13.10%
001-172-5400	Agriculture Protection/Restora	1,500	-	1,500	-	1,500	0.00%
001-175-5400	Planning Board	1,982	-	1,982	1,604	378	80.91%
001-176-5400	Zoning Bd of Appeals	2,250	-	2,250	2,052	198	91.21%
001-177-5400	Housing Committee	200	-	200	-	200	0.00%
001-192-5400	Town Building Operations	60,178	3,655	63,833	43,401	20,432	67.99%
001-192-5410	Town Vehicles Fuel	26,600	-	26,600	22,018	4,582	82.78%
001-192-5420	Connect CTY	2,600	-	2,600	2,382	218	91.62%
001-192-5430	Computer Replacement	3,000	730	3,730	3,556	174	95.35%
001-192-5440	Website Update	1,500	-	1,500	360	1,140	23.99%
001-192-5460	Town Off Bldg Shared Spllys	2,750	-	2,750	1,864	886	67.78%
001-192-5500	Municipal Building Comm.	800	-	800	439	361	54.82%
001-192-5831	ATM4-25-17Art#26 Trans Smth	-	100	100	-	100	0.00%
001-192-5840	LR Planning Town & Sch Off	-	4,000	4,000	-	4,000	0.00%
001-192-5841	ATM 4-25-17 Art#11 Twn Off	-	7,500	7,500	-	7,500	0.00%
001-192-5860	A#25FY17ATM Ren Twn Off Bld	-	115,000	115,000	19,940	95,060	17.34%
001-192-5870	Art#9 STM 12-1-16 Twn Off Bldg	-	804,926	804,926	804,926	-	100.00%
001-192-5880	A#10 STM 12-1-16 Twn Off Bldg	-	64,000	64,000	22,850	41,150	35.70%
		97,428	999,910	1,097,338	921,736	175,602	
001-193-5400	Property Insurance	45,834	-	45,834	43,712	2,122	95.37%
001-195-5400	Town Report	500	-	500	310	190	61.97%
001-199-5400	Longevity	-	-	-	-	-	0.00%
001-210-5400	Police Dept Expenses	181,832	-	181,832	181,119	713	99.61%
001-210-5410	PD Quinn Bill	4,700	-	4,700	4,699	1	99.98%
001-210-5821	FY15 Elec Bill	-	-	-	-	-	0.00%
001-210-5830	A#12FY17ATM Rprs to Pol bid	-	10,000	10,000	10,000	-	100.00%

001-210-5840	A#13FY17ATM Police Cruiser	-	35,000	35,000	34,995	5	99.99%
		186,532	45,000	231,532	230,813	719	
001-220-5400	Fire Dept Expenses	61,090	-	61,090	60,942	148	99.76%
001-220-5810	A#11FY17ATM Emmis Exh Sys	-	18,000	18,000	18,000	-	100.00%
001-220-5843	ATM4-25-17 A#13 Fire Prot	-	61,000	61,000	-	61,000	0.00%
		61,090	79,000	140,090	78,942	61,148	
001-232-5400	Ambulance Expense	101,783	-	101,783	101,783	-	100.00%
001-291-5400	Emergency Management Exp	1,360	700	2,060	1,350	710	65.53%
001-292-5400	Animal Control Officer	4,223	-	4,223	2,491	1,732	58.99%
001-293-5400	Animal Inspector	500	-	500	473	27	94.62%
001-294-5400	Tree & Forestry Expenses	5,000	-	5,000	5,000	-	100.00%
001-300-5400	Whately Elementary School	1,599,454	90,349	1,689,803	1,540,563	149,240	91.17%
001-300-5810	Sprinkler Sys - Whately Elem	-	38,194	38,194	5,651	32,543	14.80%
001-300-5830	Emer Gen Elem School	-	58,800	58,800	-	58,800	0.00%
001-300-5840	ATM 4-25-17 Art#10 New Comm	-	30,000	30,000	328	29,672	1.09%
		1,599,454	217,343	1,816,797	1,546,543	270,255	
001-310-5400	Frontier Regional Operating	899,904	-	899,904	899,904	-	100.00%
001-310-5410	Frontier Regional Transport	9,543	-	9,543	9,543	-	100.00%
		909,447	-	909,447	909,447	-	
001-320-5400	Franklin Cty Tech School	119,136	-	119,136	119,136	-	100.00%
001-320-5410	Smith Vocational Tuition	-	5,400	5,400	4,290	1,110	79.44%
		119,136	5,400	124,536	123,426	1,110	
001-422-5110	Highway Salaries	125,164	-	125,164	124,100	1,064	99.15%
001-422-5400	General Highway Exp	78,900	-	78,900	50,313	28,587	63.77%
001-422-5410	Road Machinery	21,000	-	21,000	20,481	519	97.53%

001-422-5420	Garage Maintenance	7,560	-	7,560	4,989	2,571	66.00%
001-422-5800	A#10ATMFY17 Pave Hwy Dept	-	13,000	13,000	11,964	1,036	92.03%
001-422-5870	A#14FY16ATM Bkt Trk	-	7,000	7,000	7,000	-	100.00%
001-422-5890	A#3 STM 9-29-15 Purch Bk 12	-	2,500	2,500	-	2,500	0.00%
001-422-5900	A#6 STM 3-14-16 Elec Upgrad	-	15,000	15,000	11,701	3,299	78.00%
		232,624	37,500	270,124	230,547	39,577	
001-423-5400	Winter Roads	124,167	3,399	127,566	127,566	-	100.00%
001-430-5400	Solid Waste District	5,994	-	5,994	5,994	-	100.00%
001-433-5400	Solid Waste Disposal	38,647	1,047	39,694	39,683	11	99.97%
001-433-5410	Hazardous Waste Collection	1,000	-	1,000	910	90	91.02%
001-433-5810	Trnsfr Stn Rpr Proj	-	1,436	1,436	966	470	67.24%
001-433-5842	ATM4-25-17Art#12 Trns Stn C	-	9,750	9,750	-	9,750	0.00%
		39,647	12,233	51,880	41,559	10,321	
001-450-5110	Water Department Salaries	3,224	-	3,224	1,924	1,300	59.67%
001-450-5840	Emergency Mill River Stab	-	793	793	793	-	100.00%
001-450-5850	Piping Modifications	-	13,400	13,400	-	13,400	0.00%
001-450-5850	Art#3STM12-1-16Wtr Sys D	-	40,000	40,000	8,642	31,358	21.61%
		3,224	54,193	57,417	11,359	46,058	
001-491-5400	Cemetery Commission	5,814	-	5,814	4,938	876	84.93%
001-510-5400	Health Agent	14,025	-	14,025	14,025	0	100.00%
001-512-5400	Board of Health Expenses	2,523	-	2,523	2,308	215	91.50%
001-541-5400	Council on Aging Expenses	15,701	-	15,701	12,054	3,647	76.77%
001-541-5410	Local Council on Aging Exp	500	-	500	-	500	0.00%
		16,201	-	16,201	12,054	4,147	
001-543-5400	Veterans Services	7,815	-	7,815	2,846	4,969	36.42%

001-610-5400	Library Expenses	64,296	434	64,730	62,958	1,772	97.26%
001-610-5830	A#14FY17ATM Rprs to Lib Roof	-	13,000	13,000	12,747	253	98.05%
001-610-5830	Art#6 STM12-1-16: Rprs Lbr	-	2,500	2,500	1,519	982	60.74%
		64,296	15,934	80,230	77,223	3,007	
001-630-5400	Recreation Comm Expenses	12,125	1,556	13,681	8,083	5,598	59.08%
001-630-5410	Tri-Town Beach	4,440	33	4,473	4,473	-	100.00%
001-630-5810	Foundation For Dugouts	-	4,700	4,700	-	4,700	0.00%
001-630-5820	A#15FY17ATM Strg Shed Blue	-	3,000	3,000	-	3,000	0.00%
001-630-5830	A#16FY17ATM Padding for Gym	-	6,000	6,000	6,000	-	100.00%
		16,565	15,288	31,853	18,556	13,298	
001-691-5400	Historical Commission Exp	200	-	200	-	200	0.00%
001-710-5940	Highway Dump Truck#1	50,625	-	50,625	50,625	-	100.00%
001-710-5950	Town Office Building	36,000	-	36,000	36,000	-	100.00%
001-710-5960	Highway Dump Truck#2	53,000	-	53,000	48,539	4,461	91.58%
001-710-5970	Fire Dept Pumper	88,000	-	88,000	82,015	5,985	93.20%
		227,625	-	227,625	217,180	10,446	
001-752-5900	Int-Temporary Loans	2,000	-	2,000	475	1,525	23.75%
001-820-5631	School Choice	66,211	-	66,211	133,024	(66,813)	200.91%
001-820-5640	Air Pollution District	538	-	538	538	-	100.00%
001-820-5646	RMV Marking Surchg	1,140	-	1,140	1,240	(100)	108.77%
001-820-5663	Reg Transit Authority	9,084	-	9,084	9,084	-	100.00%
		76,973	-	76,973	143,886	(66,913)	
001-830-5400	Fr Reg Council of Govt Assmnt	18,708	-	18,708	18,708	-	100.00%
001-830-5410	Fr Reg Council of Govt Inspect	7,500	-	7,500	7,500	-	100.00%
		26,208	-	26,208	26,208	-	
001-911-5400	Franklin County Retirement	149,628	-	149,628	149,628	-	100.00%
	ATM4-25-17Art#25 Ret Empl B	-	10,000	10,000	-	10,000	0.00%

Town of Whately – Budget Versus Revenue Report
June 30, 2017

	<u>Account</u>	<u>2017 Budget</u>	<u>YTD</u> <u>Revenues</u>	<u>Variance</u>
<u>Taxes</u>				
001-001-4110	Personal Property Taxes	136,617.55	139,143.27	2,525.72
001-001-4120	Real Estate Taxes	3,838,517.45	3,845,154.96	6,637.51
001-001-4142	Tax Liens Redeemed	0.00	22,276.52	22,276.52
001-001-4146	Rollback Taxes	0.00	24.73	24.73
001-001-4150	Motor Vehicle Excise	250,000.00	333,849.30	83,849.30
001-001-4162	Farm Animal Excise	5,000.00	267.25	-4,732.75
001-001-4170	Pen & Int on Prop Taxes	18,000.00	30,595.01	12,595.01
001-001-4171	Pen & Int on Excise Taxes	0.00	1,203.74	1,203.74
001-001-4172	Pen & Int on Farm Animals	0.00	0.00	0.00
	Pen & Int Tax Title			
001-001-4173	Accounts	0.00	14.62	14.62
001-001-4622	Meals & Rooms Tax	25,000.00	28,341.95	3,341.95
001-001-4180	Pmts In Lieu of Taxes	8,000.00	0.00	-8,000.00
	Abated Motor Vehicle			
001-001-4195	Recov	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>Total Taxes</u>	4,281,135.00	4,400,871.35	119,736.35
<u>Fees-Transfer</u>				
<u>Station</u>				
001-433-4320	Fees - Transfer Station	22,000.00	28,495.00	6,495.00
<u>Fees - Ambulance</u>				
001-232-4320	Ambulance	0.00	70.00	70.00
<u>Fees</u>				
001-141-4320	Fees-Assessors	0.00	0.00	0.00
001-145-4320	Fees-Treasurer	1,000.00	2,075.00	1,075.00
001-146-4320	Fees-Collector	5,000.00	7,856.60	2,856.60
001-149-4320	Fees-Registry Markings	0.00	1,740.00	1,740.00
001-161-4320	Fees-Town Clerk	3,000.00	1,335.00	-1,665.00
001-171-4320	Fees-Conservation Comm	1,000.00	0.00	-1,000.00
001-175-4320	Fees-Planning Board	0.00	150.00	150.00
001-176-4320	Fees-Zoning Board	0.00	814.00	814.00
001-210-4320	Fees-Police	5,000.00	2,807.20	-2,192.80
001-220-4320	Fees-Fire Dept	0.00	12,033.00	12,033.00
001-512-4320	Fees-Health Board	<u>5,000.00</u>	<u>10,225.00</u>	<u>5,225.00</u>
	<u>Total Fees</u>	20,000.00	39,035.80	19,035.80
<u>Other Charges</u>				
001-001-4360	Rentals	0.00	7,209.77	7,209.77
001-001-4380	Other Charges for Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>Total Other</u>	0.00	7,209.77	7,209.77

ChargesLicenses & Permits

001-122-4410	Licenses-Liquor	5,000.00	9,600.00	4,600.00
001-122-4420	Licenses-Other	5,000.00	2,438.19	-2,561.81
001-210-4450	Permits-Police Dept	0.00	0.00	0.00
001-241-4450	Permits-Building Insp	0.00	0.00	0.00
001-243-4450	Permits-Plumbing Insp	0.00	0.00	0.00
001-245-4450	Permits-Electrical Insp	0.00	0.00	0.00
001-422-4450	Permits- Highway Dept	<u>0.00</u>	<u>150.00</u>	<u>150.00</u>
<u>Total Permits</u>		10,000.00	12,188.19	2,188.19

State Revenue

001-001-4610	Reimb for Loss of Taxes	28,079.00	25,739.00	-2,340.00
001-001-4613	Veterans Abatements	10,185.00	418.00	-9,767.00
001-001-4616	Elderly Abatements	0.00	0.00	0.00
001-001-4620	School Aid Chapter 70	256,850.00	265,970.00	9,120.00
001-001-4621	School Transportation	0.00	0.00	0.00
001-001-4640	Charter School Reimb	0.00	2,415.00	2,415.00
001-001-4661	Lottery Aid	129,036.00	118,283.00	-10,753.00
001-001-4665	Veterans Benefits	0.00	68.00	68.00
001-001-4670	Police Career Incentive	0.00	0.00	0.00
001-001-4680	Other State Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Total State Revenue</u>		424,150.00	412,893.00	-11,257.00

Fines

001-001-4685	Fines - RMV	20,000.00	14,532.50	-5,467.50
001-001-4771	Fines - District Court	0.00	2,597.50	2,597.50
001-001-4775	Marijuana Fines	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Total Fines</u>		20,000.00	17,130.00	-2,870.00

Other Revenue

001-001-4815	Sale of Fixed Assets	0.00	0.00	0.00
001-001-4820	Earnings on Investments	3,000.00	7,837.90	4,837.90
001-001-4840	Miscellaneous Revenue	0.00	23,147.60	23,147.60
001-001-4971	Tr Fr Special Revenue	868,925.53	868,925.53	0.00
001-001-4973	Tr Fr Capital Projects	0.00	0.00	0.00
001-001-4974	Tr Fr Stabilization	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Total Other Revenue</u>		871,925.53	899,911.03	27,985.50
<u>Total Year To Date Revenue</u>		5,649,210.53	5,817,804.14	168,593.61

Town of Whately Special Revenue Report

		<i>Beg Bal</i>	<i>Revenue</i>	<i>Expenses</i>	<i>Balance</i>
	<u>Other Special Revenue Funds</u>				
219	MA Highway A/R-D291 FY09	-52,009.64	143,205.15	111,805.47	-20,609.96
231	Wetlands Protection Fund	3,885.46	1,725.00	-196.50	5,413.96
232	Dog Revolving Fund	4,915.60	4,692.90	-84.63	9,523.87
233	Agricultural Revolving Fund	591.80	0.00	0.00	591.80
235	Recreation Revolving	4,065.18	9,840.00	-4,176.82	9,728.36
236	Library Fees Revolving Fund	617.54	885.10	0.00	1,502.64
237	Firewood Revolving	2,750.00	2,300.00	-1,222.48	3,827.52
238	Trench Permit Revolving	960.00	0.00	0.00	960.00
239	Recycling Revolving	11,577.65	-263.40	-498.28	10,815.97
240	Recycling Dividend Program	0.00	4,800.00	-4,800.00	0.00
251	Public Hearing Revolving	-911.61	2,562.82	-2,066.05	-414.84
253	Sale of Cemetary Lots	15,880.00	400.00	0.00	16,280.00
257	Jawk, Inc Money for Escrow	0.00	0.00	0.00	0.00
258	Road Machiner Fund	9,446.68	0.00	0.00	9,446.68
	Sale of Land Receipt Rsrvd for			-	
259	Appr	1,200,000.00	0.00	868,925.53	331,074.47
260	FCTS Special Election Fund	10.99	714.00	-171.82	553.17
261	Rec Don Maj Vote Rec Comm	460.00	0.00	0.00	460.00
	Community Compact Cabinet				
263	Grant	0.00	5,000.00	-4,875.00	125.00
264	Town Hall Donation Fund	0.00	8,338.00	-7,312.59	1,025.41
				-	
265	Green Communities Grant	-64.06	132,950.00	133,005.00	-119.06
266	R. Ferrick Gift Acct	45.76	0.00	0.00	45.76
267	Kenneth Daniels Memorial Acct	-375.00	0.00	0.00	-375.00
268	WMRLS/Durkan Grant	1,247.45	0.00	0.00	1,247.45
270	PD Yankee Candle Donation	-92.65	3,000.00	-2,499.01	408.34
271	PD - Dare Donations	57.02	0.00	0.00	57.02
272	Cruiser Fees for Details	878.25	680.00	-831.97	726.28
273	Law Enforcement Trust	0.00	4,070.00	-2,858.26	1,211.74
274	FD Yankee Candle Donation	3,781.97	0.00	0.00	3,781.97
276	Cemetary Kandsz Donation	2,900.00	0.00	0.00	2,900.00
277	Ambulance Donations	0.00	0.00	0.00	0.00
278	Master Planning Grant	1,834.72	0.00	0.00	1,834.72
279	Strategic Planning Grant	439.47	0.00	0.00	439.47
281	Septic Repair Program	14,310.65	24.49	0.00	14,335.14
282	Library Lions Club Donations	109.13	0.00	0.00	109.13
283	Library General Donations	570.97	162.50	0.00	733.47
284	Summer Reading Program	81.11	0.00	0.00	81.11
285	Hoxie Memorial Garden Fund	2.17	0.00	0.00	2.17
286	Non-Resident Circulation	1,338.45	0.00	0.00	1,338.45
287	Div of Medical Assistance	21,662.75	0.00	0.00	21,662.75
289	Insurance Proceeds	13,049.05	61,851.00	-62,441.82	12,458.23

290	Clean Energy Choice Grant	-179.98	0.00	0.00	-179.98
291	PEG Access Fund	21,455.89	37,741.42	-17,896.00	41,301.31
292	PEG Access Capital Fund	49,974.99	0.00	-5,000.00	44,974.99
293	Pager Rebates	1,725.00	0.00	0.00	1,725.00
294	ConCom Escrow	110.01	0.00	0.00	110.01
295	Cemetery Revolving	1,158.11	900.00	-1,200.00	858.11
296	Operation Whately Delivery	899.48	0.00	0.00	899.48
297	Christine Moulton Gift Account	-51.06	0.00	0.00	-51.06
298	FCSWMD Grant	-62.54	0.00	0.00	-62.54
299	FCHCC Medication Grant	27.79	2,340.00	0.00	2,367.79

State & Federal Grants

401	Frontier Regional CFCE Grant	0.00	0.00	-200.00	-200.00
402	Bullet Proof Vest Grant-Police	1,478.00	0.00	0.00	1,478.00
403	Dare Grant - Police	0.00	0.00	0.00	0.00
404	Community Policing Grant	0.00	0.00	0.00	0.00
405	DWI/Speeding Grant	0.00	0.00	0.00	0.00
406	Police Station Grant	0.00	0.00	0.00	0.00
407	Gov Highway Safety Grant	871.12	0.00	0.00	871.12
408	Emergency Mgmt Grant	-135.37	0.00	0.00	-135.37
409	Solarize Whately	671.25	0.00	0.00	671.25
410	FEMA Snow Emergency Funds	0.00	0.00	0.00	0.00
411	FEMA Storm Emergency Funds	0.00	0.00	0.00	0.00
412	Council on Aging Grant	0.00	5,000.00	-5,000.00	0.00
	MEMA Emer Mill River				
413	Stabilization	130,514.06	22,068.70	-26,623.30	125,959.46
414	Library State Aid	4,791.84	2,423.91	-2,810.45	4,405.30
415	Cultural Council	2,432.38	4,405.33	-3,670.00	3,167.71
416	Ambulance Task Force	0.00	0.00	0.00	0.00
417	Barn Pres. Markland	0.00	0.00	0.00	0.00
418	Library Mitigation	325.86	0.00	0.00	325.86
419	Failed Septic System Grant	-410.00	0.00	0.00	-410.00
420	Fire Safe Grant	5,359.13	3,063.00	-5,359.13	3,063.00
421	Fire Safe Trailer Grant	0.00	1,800.00	0.00	1,800.00
422	Assist to Firefighters Grant	0.00	0.00	0.00	0.00
423	MRF Mini Grant	1,283.16	0.00	0.00	1,283.16
424	Volunteer Firefighters Grant	0.00	0.00	0.00	0.00
425	Fire School Base SAFE Grant	0.00	3,000.00	-2,028.86	971.14
426	Civil War Memorial Grant	0.00	0.00	0.00	0.00
427	Fire Senior Safe Grant	0.00	2,295.00	0.00	2,295.00

School Grants/Funds

501	Circuit Breaker Grant	5,362.14	0.00	-5,362.14	0.00
502	School Choice	284,542.74	218,208.00	263,908.77	238,841.97
503	REAP Grant	-2,000.00	24,502.02	-26,344.87	-3,842.85
505	SPED Assist	2,205.27	19,904.10	-22,153.44	-44.07
507	Grant Funded Teacher Stipends	0.00	210.00	-960.00	-750.00
508	FB Full Day Kindergarten	-1,178.70	0.00	1,178.70	0.00
509	Stars Residency Grant	900.00	0.00	-900.00	0.00
510	Ed Jobs Grant FY12	0.00	0.00	0.00	0.00
551	After School Tuition	52,240.45	37,460.51	-47,341.45	42,359.51
552	Early Childhood Tuition	13,435.78	22,493.78	-19,231.16	16,698.40
553	School Lunch	-1,400.49	56,866.62	-53,272.37	2,193.76
554	Nature's Classroom	1,505.00	4,253.60	-4,573.60	1,185.00

555	Damaged School Books	-0.92	0.00	0.00	-0.92
556	School Building Use	117.58	0.00	0.00	117.58
557	School Bus Grant	0.00	200.00	0.00	200.00
563	Playground Fund	0.00	0.00	0.00	0.00
567	Yankee Candle Donation	0.00	0.00	0.00	0.00
568	Adam Quenneville Donation	0.00	0.00	0.00	0.00
570	Student Council Fund	137.80	0.00	0.00	137.80
571	Peer Mediator Fund	40.75	0.00	0.00	40.75
572	Gym Pad Fund	3,864.84	0.00	-3,864.84	0.00
573	6th Grade Fund	4,159.03	3,360.00	-5,625.59	1,893.44
574	5th Grade Fund	21.19	0.00	0.00	21.19
575	4th Grade Fund	1,288.16	0.00	0.00	1,288.16

Enterprise Fund

380	<u>CPA</u>	612,706.18	157,884.57	248,439.28	522,151.47
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610	Water Revenue	150,600.25	158,016.42	179,099.58	129,517.09
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Special Project Funds

712	Art#22 ATM 4-29-14 Dump Truck	0.00	750.00	0.00	750.00
713	Art#8 STM 2-10-15 New Wtr Mtrs	0.00	0.00	0.00	0.00
714	Art#26 ATM 4-28-15 WMRLS Bldg	0.00	0.00	0.00	0.00

716	A#9 ATM 4-26-16 Dump Truck #2	0.00	140,000.00	138,922.65	1,077.35
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Trust Funds

811	Bernard Church Expendable	13.49	9.34	0.00	22.83
812	Davenport School Expendable	2,684.13	26.41	0.00	2,710.54
813	Whately Grange Expendable	20.09	0.00	0.00	20.09
814	Ambulance Replacement Expend	143.43	0.01	0.00	143.44
815	Cemetary Trust Expendable	7,775.01	524.29	-2,271.67	6,027.63
816	Filipkowski Expendable	1,642.80	4.12	0.00	1,646.92
817	Dickinson Library Expendable	14,078.51	222.26	-272.26	14,028.51
818	Annie Danforth Expendable	332.76	0.00	0.00	332.76
819	J & J Maiewski Expendable	2,010.35	7.54	-19.39	1,998.50
820	Paul Field Expendable	14.55	12.53	0.00	27.08
821	Robinson Trust Expendable	-54.78	8.86	0.00	-45.92
822	SW Dickinson Aged Expend	3,632.62	78.70	0.00	3,711.32
823	Ena Cane Expendable	4,023.70	9.28	0.00	4,032.98
824	Dana Library Expendable	1,704.63	0.00	0.00	1,704.63
825	Kandsz Library Expendable	1,173.69	0.00	0.00	1,173.69
830	Stabilization Fund	218,164.81	2,115.59	-500.00	219,780.40
831	Capital Stabilization	176,824.38	5,577.60	0.00	182,401.98
832	Ambulance Stabilization	60,750.80	199.30	0.00	60,950.10
833	Vehicle Stabilization	0.00	10,000.00	0.00	10,000.00
840	OPEB Trust Fund	50,193.64	25,207.73	0.00	75,401.37
841	Housing Trust Fund	0.00	100,000.00	0.00	100,000.00
850	Barnard Church Non-Exp	1,000.00	0.00	0.00	1,000.00
851	Davenport School Non-Expend	200.00	0.00	0.00	200.00
852	Whately Grange Non-Expend	50.00	0.00	0.00	50.00
853	Cemetary Trust Non-Expendable	49,725.00	0.00	-49.95	49,675.05
854	Damon Library Non-Expendable	10,058.72	29.38	0.00	10,088.10
855	Kandsz Library Non-Expendable	2.93	2.95	0.00	5.88
856	Dickinson Library Non-Expendab	75,000.00	0.00	0.00	75,000.00
857	A. Danforth Library Non-Expend	403.69	1.85	0.00	405.54

858	J & J Maiewski Non-Expendable	1,000.00	0.00	0.00	1,000.00
859	Paul Field Non-Expendable	5,000.00	0.00	0.00	5,000.00
860	Robinson Trust Non-Expendable	3,080.00	0.00	0.00	3,080.00
861	S.W. Dickinson Aged Non-Expend	5,000.00	0.00	0.00	5,000.00
862	S & S Filipkowski Non-Expend	5,303.03	13.26	0.00	5,316.29

Agency Funds

891	Off Duty Police Detail	285.60	23,385.50	-23,385.50	285.60
892	Firearm ID Cards	1,675.00	2,937.50	-3,237.50	1,375.00
894	Fire Dept Fees	295.00	0.00	0.00	295.00
895	State Wildlife Permits	3.50	0.00	0.00	3.50
896	Ambulance Intercept	6,051.14	0.00	0.00	6,051.14
898	Deputy Collector Fees	-1,085.00	3,393.00	-3,345.00	-1,037.00

Grand
Total

2,483,370.51

ANIMAL CONTROL

The Animal Control Officer received 119 calls for service this year. Most of these calls were for stray or loose dogs. PLEASE follow the state leash law which requires your dog to be under your control at all times. The breakdown of calls are as follows.

Animal Abuse	9	Dead Fox	1
Vicious Dog	5	Dead Deer	4
Barking Dog	7	Loose Horse	5
Loose or Stray Dog	37	Assist Police	1
Dogs Taken to Pound	4	Injured Wildlife	7
Dog Bites	4	Nuisance Wildlife	14
Missing Dog	6	Sick Skunk	2
Dog Returned to Owner	2	Loose Cattle	7
Stray Cat	2	<u>Missing Cat</u>	<u>2</u>
		Total	119

Respectfully Submitted,

Richard Adamcek
Animal Control Officer

Animal Inspector Town Report

The Animal Inspector issued 5 quarantines this year, 3 for dog bites and 2 for wounds of unknown origin. The barn inspections were done and the results are:

Dairy Cattle	73	Beef Cattle	145
Oxen	13	Goats	44
Sheep	4	Swine	8
Llamas/Alpacas	32	Equines	40
Chickens	430	Turkeys	33
Water Fowl	49	Rabbits	3
Pigeons	47		

If I missed you with the barn inspection, please contact me at 413-665-8027. The State relies on this information in developing and implementing a response to an emergency.

Respectfully Submitted,

Richard Adamcek
Animal Inspector

EMERGENCY MANAGEMENT

2017 was a very quiet year on the Emergency Management front from a weather standpoint.

Our primary Emergency Operations Center is now at the Police Station which has the communications equipment that we need in an emergency. The Police Station also has a generator which keeps all the equipment running should the town be without power.

During 2017, I again reviewed our Emergency plans for the South Deerfield Water District and the Francis P. Ryan reservoirs. I also completed a review of our Community Emergency Management Plan. This plan will be getting a technological facelift in 2018. Mass Emergency Management Agency has developed a new template for the plan and we will be upgrading the plan over the summer.

My 2017 Emergency Management Preparedness Grant will be used to purchase additional equipment for our EOC. We will purchase a wall-mounted TV monitor that can be used to either watch the weather and news channels or be used to present videos for trainings. In the past, this yearly grant has been used to purchase shelter supplies such as cots and bedding, canopy tents to protect staff during an emergency, a computer, radio equipment and animal supplies such as pet carriers.

I would like to remind people to register their phone numbers and email addresses with Connect CTY, the town's emergency notification system. The newly upgraded system allows residents to sign on and register or make changes to their own accounts through our website but if you would rather have me make those changes, just let me know. I receive many nice comments about Connect CTY. The town tries not to send out too many messages or alarm folks unnecessarily. It is a great mechanism to get the word out to people regarding non-emergency messages as well as emergency notices.

In closing, I would like to thank the emergency personnel here in Whately. The Fire Department, South County Ambulance, Police, Highway, Board of Health, Select Board, Town Administrator and emergency volunteers are all experienced staff members that know what needs to be done during an emergency. It is comforting to know that emergencies will be handled efficiently even when key members of the team are not present.

I would also like to thank our residents for heeding our notices prior and during emergencies. The better prepared we all are, the easier it is to recover from an actual emergency.

Respectfully submitted,

Lynn Sibley
Emergency Management Director

FIRE DEPARTMENT

The officers and members of the Whately Fire Department continue to proudly serve and represent the citizens of our great community. In 2017 the Whately Fire Dept. responded to seventy-five (75) emergencies calls. The calls included emergency medical services, motor vehicle accidents, rescues, and fire emergencies. Whately continues to be part of the Tri State Fire Mutual Aid which is a valuable system that benefits everyone, there is an endless list of resources available in every emergency situation, and Whately has benefited from this system more than once this year. Dedication, training, planning and knowledge prevail to help with life safety issues and to mitigate potential hazards

I would like to thank the officers and members for a job well done. I would also like to wish all our members a safe and healthy career. All members are listed below, the * indicating certification as an Emergency Medical Technician (EMT).

DC Keith Bardwell	DC Gary Stone *	Capt. Wayne Hutkoski
Capt. J P Kennedy*	Lt. Chris Sibley	Lt. Jason Clemons
Jeffrey LaValley	Peter Hannum	John LaSalle
Patrick Mathey	Lt. Joshua Clemons*	Alex Ross*
Scott Hutkoski	Bill Smith	Zach Smith
Dylan Uzdavinis	Chris Sullivan	Brian Belder
Zach Mcneal	Sarah Forsaith*	Dalton DeForest
	Mason Jenkins*	

The Whately Fire Department is always searching for interested citizens that would like to become involved with any aspect of the Department. The small numbers are critical. If anyone would like to join or has any questions about the Department please contact either me (JSHannum@comcast.net) or one of the officers. I would like to congratulate Zach Smith and Dalton DeForest for graduating from the Tri State Fire Mutual Aid Recruit Program. Sarah Forsaith graduated from the Springfield Fire Academy Recruit Program. We wish them well in their endeavors in the fire service.

Whately Fire Department is committed to the health and safety of our residents. Safety is gained through education, prevention, detection and inspections. Capt. Kennedy is the department Student Awareness of Fire Education (SAFE) coordinator. One of his responsibilities is to educate our children in the school to recognize the dangers of fire and how to be safe. The facts are the average number of fire deaths of children under the age of 18 has fallen by 72% since the start of the SAFE Program in 1995. There is also a Seniors Grant that includes house number signs and smoke detector installation for qualified residents.



Franklin County is keeping the same process of issuing Burning Permits and Whately is part of this system. The system is electronically operated and managed on the internet. The site (www.fcburnpermits.com) is user friendly. This year's Burning Season opens January 15 and closes May 1. Hazardous weather conditions may shorten the season so don't procrastinate, open burning should be completed early in the season.

The Fire Department has instituted a fining system for illegal burning that has been approved by the Select Board. Hopefully this new system will help deter burning without a permit when conditions are not favorable. The ultimate goal of this fining program is to protect the citizens and property in Whately. Outside fires should always be permitted, safe and monitored. The potential for an out of control fire is always present.

I would like to remind everyone to report a Fire or Emergency to dial 911, please be clear and concise with your message. Also, answer all the questions that the Dispatcher asks and stay on the line as long as necessary. For other Fire Department, related communications, the Dispatch Center business number is 625-8200.

Respectfully submitted,

Chief John S. Hannum
Whately Fire Dept.

FOOTHILLS HEALTH DISTRICT
HEALTH AGENT ACTIVITY REPORT
Jan 1- December 31 2017

The following is a general breakdown of the many responsibilities handled on a regular basis by your Board of Health and the Health Agent:

- Plan review, permitting and on-site inspections for all septic repairs and installations
- Witnessing of Title 5 inspections and percolation tests
- Housing code inspections and enforcement
- Infectious disease investigation and reporting
- Tobacco regulation permitting and enforcement
- On-site inspections for all beaver conflict permits
- Handling the numerous public health-related questions and complaints
- Restaurant permitting and inspections
- Application review and permitting for all temporary and seasonal food establishments
- Bathing Beach water quality test review
- Recreational Camps for children inspections
- Family Camp inspections
- Inspecting swimming pools
- Attending monthly Board of Health meetings
- Processing fees to the treasurers of each town
- Maintaining current certifications in the various areas required to perform the job.

I may be reached at 268-8404. In-person help must be scheduled in advance. Written messages or mail should be directed to me at PO 447 Haydenville, MA 01039, or via email at VBird113@gmail.com. This past year, the bulk of the field work was performed by Ron Lauren. Ron filled in while I pursued other goals. I wish to thank Ron for his dedication and availability. I am now back as your full time Health Agent, I look forward to a productive year in all the Foothills towns. Below is a breakdown of all the Towns and fees received in the Foothills for 2017 and 2016 for comparison. There are some activities that are required that do not generate a fee. Those would be housing issues that often require multiple site visits, and sometime require litigation in housing court, beaver trapping permits, school kitchen inspections and recreational camps for children inspections.

	GOSHEN	WHATELY	WILLIAMSBURG	W'HAMPTON
PERCS/TITLE 5 INSP	8/16	6/9	5/15	6/18
DWCP/WELL	4/5	13/4	8/3	9/4
FOOD INSP.	4	8	22	4
CAMP INSP.	3	1	0	1
HOUSING COMPLAINTS	3	1	4	3
Total Fees for 2017	8070	10500	8135	8050
Total Fees for 2016	6600	10325	7955	9475

Respectfully submitted, Ron Laurin
 Health Agents - Foothills Health District

Valerie Bird

HIGHWAY DEPARTMENT

Making changes is sometimes can be apprehensive. When we made the decision in 2016 to remove the sand that was being applied to the paved roads we didn't know how much it would benefit us. We had gone to training and heard many of the long-term benefits but until they are applied it is not always easy to see. For those that don't know previously we mixed sand and salt together and applied it to the road. All we have done is to remove the sand and still apply the same amount of salt per mile as before. The savings have been a reduction in the time needed to apply. One load per truck instead of three, no sand being plowed onto residents' lawns requiring raking/sweeping etc., no sand washing into streams and waterways, no sand in our catch basins that needs to be vacuumed out, and lastly being able to see pavement markings in the winter. We no longer need to sweep the roads in the spring and have drastically reduced the need to clean catch basins.

Masterson Rd., Dickinson Hill Rd., and portions of Long Plain Rd. were chip sealed. Upper Conway Rd. received a leveling course of hot mix to reshape the profile of the road. Egypt Rd. intersection of Rt. 5&10 finally got the land acquisition completed and that project was completed. As you drive it now it is hard to imagine it in the previous location.

We received a grant from the state to rebuild the Williamsburg Rd. Bridge that is closed and it is now in the design phase with construction to follow. We have been part of a regional agreement with Eversource in which Eversource provides a tractor with a boom mower. The program cycles through the towns in our group and we are the lead town now. The tractor is purchased under a five-year lease. During the five years the towns in our group get to use the mower and at the completion of the lease we become the sole user and the next town becomes the lead town while we retain use in the new mower. This is a thirty-year cycle before we will be the lead town again.

Capital wise our trucks are all in good shape, although we need to replace a snow plow, our Toro mower and the roof on the garage needs re-shingling. The garage was built in 1960 and reshingled in 1988 with 25yr. shingles. So, we have gotten thirty years from the current shingles. Feel free to contact me with any questions at 665-2983

Respectfully Submitted,

Keith Bardwell
Highway Superintendent

POLICE DEPARTMENT

Throughout 2017 we witnessed, and many suffered, from numerous unfortunate violent tragedies, and natural disasters across our nation. On behalf of the Whately Police department, I would like to say that our thoughts are with those who have suffered, and with those who continue to rebuild. We are a strong nation, of good people, and we will recover.

We continued our community policing efforts in 2017 by adding additional community outreach programs and will offer more in 2018. We offered our first "Citizen Police Academy" this past fall. Unfortunately, only a very limited number of people signed up for it, so we had to cancel it. This program allows community members the opportunity to see the inner workings of their police department and provides an intimate opportunity to interact with their officers. Please contact the police department if you would like to participate in this program.

We have also started a "Ride Along Program". This program allows residents to schedule a time period, which is convenient for them, to ride along with an officer during their regular tour of duty. This gives residents a perspective of their police department, as well as their community, that they might not otherwise get the opportunity to see. A number of community members have already participated in this program and have provided us with some valuable feedback. I look forward to continuing this program in 2018.

Some Whately residents have suffered from unfortunate incidents of Identity Theft, and the increase of attempted Scams. Through community education efforts, people are becoming more aware of these incidents. However, criminals continue to evolve. We are asking residents to be careful and cautious with their personal information, and who they give it out to. Scam artists will try to bully or scare you into giving them your information over the phone. You are not required to give anyone your private information. Solicitors are required to register with the police department if they want to go door to door to sell their products. If someone you don't trust tries to sell you something, please contact the police department, and we can verify their authenticity. Also, use caution when making purchases with a credit/debit card. Criminals are obtaining information from credit/debit cards through devices known as "Skimmers" that are placed on ATM units and gas pumps. These devices are disguised very well and may be hard to detect. If something doesn't seem right, notify someone. Also, be careful when making purchases on-line. Use only trusted sites with secure payment options and keep an eye on your bank statements for any unauthorized purchases.

Finally, remember if you are going on vacation and would like the police department to check on your house while you're gone, please let us know. You can also request a home security assessment if you are looking for ways to improve your home safety and security.

If you have ideas for community programs you would like to see this year, please contact the police department. Also check out our website for information on upcoming programs. As always, have a safe year.

www.whately.org/police-department

www.facebook.com/whatelypolice

Submitted, James A. Sevigne Jr.
Chief of Police

Police Department

	2015	2016	2017
Abduction / Attempt	0	0	0
Abuse Prevention Orders	5	12	9
Accident – Motor Vehicle	44	62	61
Alcohol/Drug Violation	11	10	7
Animal Complaints	29	36	34
Arrests (Including Motor Vehicle)	30	30	29
Assault & Battery	2	6	3
Assist Ambulance	59	69	78
Assist Fire Department	34	46	38
Breaking & Entering	4	8	11
Disturbance	8	13	12
Domestic Problem	5	4	11
Harassment	4	6	8
Homicide (Motor Vehicle)	0	0	0
Indecent Exposure	0	3	0
Intrusion / Alarm	54	82	72
Identity Theft	6	9	5
Larceny	16	19	13
Property damage/vandalism	4	5	7
Missing Person	1	1	2
Protective Custody	0	1	0
Robbery	0	0	0
Suspicious Activity	7	9	7
Suspicious Person	16	8	4
Suspicious Vehicle	15	9	16
Trespass	3	7	4
Unattended Death	1	0	2
Unwanted Person	7	8	4

BOARD OF HEALTH

Last year, the Whately Board of Health revised our trash hauler regulations to ensure all Whately residents with private trash pickup are offered recycling options to comply with the town's mandatory recycling bylaw. Those who don't recycle curbside, can do so for free at the Whately transfer station.

In 2016, we procured a secure prescription and over-the-counter medicines take back container for the Whately PD. Now town residents may securely dispose Rx and over-the-counter pills, tablets, vitamins, and veterinary medications **-no liquids please or chemotherapy drugs-** in the drop box in the lobby of Whately Police Dept. from **8 a.m.-8 p.m. daily**. Disposal of needles used for personal health is also an option at Whately Police Dept. daily.

We welcomed a new health agent Ron Laurin to town in December. Ron will work together with our other Foothills Health District health agent Valerie Bird to address health concerns and permits, etc. Whately is a founding member of the Foothills Health District, and our FHD health agent's report follows elsewhere. For questions or health related information, please contact our agent, or a BOH member.

Respectfully Submitted,

Mike Archbald, Ronnie Williams, and Fran Fortino, Chr.

Whately Board of Health

TREE DEPARTMENT

We continue to try to stay ahead of the trees that need removal and trimming. The wood that is brought back to the yard is used to heat the garage and excess is sold to residents if and when available. The proceeds from the sale go into a revolving fund which is used to purchase new trees. I would like to amend the language to allow for the purchase and maintenance of new trees. It is important to be able to trim the new trees in the early stages of their life to keep the tree structurally sound. This will be addressed at the next town meeting.

As always, we continue to offer free delivery of wood chips if we have any available. If you would like to recycle your discarded Christmas tree, it can be brought to the transfer station and we will chip it up. Also, there will be a day in May and a day in June for residents to bring brush to the transfer station to be chipped. Those dates will be published at a later time by the Solid waste.

If you have questions you can contact me at 665-2983.

Respectfully Submitted,

Keith Bardwell
Tree Warden

SMITH CHARITIES' FISCAL YEAR DISTRIBUTIONS

To the Residents of the Town of Whately,

During Smith Charities' fiscal year, February 1, 2017 – January 31, 2018, there were no applicants from Whately that were paid as beneficiaries under the Oliver Smith Will.

Adelia A. Bardwell, Elector
Under the Oliver Smith Will

WATER DEPARTMENT

This year's consumption was significantly lower than the previous year. Our 2017 water usage was down 7.2% from the previous year.

The table below shows the monthly consumption figures:

	2016	2017
January	1,798,350	1,929,940
February	1,718,630	1,832,570
March	2,073,060	2,045,950
April	2,557,120	2,375,240
May	3,221,240	2,844,720
June	4,455,730	3,667,110
July	5,371,160	3,610,910
August	4,366,650	3,748,780
September	3,555,990	3,840,550
October	2,665,610	3,091,160
November	1,912,860	2,259,430
December	<u>1,861,870</u>	<u>1,749,280</u>
	35,558,270	32,995,240

The revenue generated from water rates and fees was \$173,355.82

Work continues on upgrades to the system as part of a phased capital plan. In 2017 we had the inside of the water storage tank cleaned and inspected. With the help of the Highway Dept. the water main was brought across State road onto Egypt road, bringing us one step closer to closing the loop on the south end of Long Plain Road. The Westbrook booster station had a new pump installed and are continuing the electrical upgrades. This upcoming year we are continuing work on a manganese filtration system, along with pump house upgrades, and having continued discussions about combining the Water Department with the Center Water District. The Commissioners would like to thank the citizens for their continued support in our upgrade efforts.

Meetings of the Water Commission are now on the first Tuesday of the month at 7:00 P.M. at the town offices on Sandy Lane. We can be reached at 665-3080.

Respectfully submitted

GeorgeAnne Dufault, Chairman
George Bucala
Paul Fleuriel

AGRICULTURAL COMMISSION REPORT

The Whately Agricultural Commission's activities in 2017 primarily focused on our continued support of Agricultural Preservation Restriction (APR) projects in town. We continue to work with the Massachusetts Department of Agricultural Resources which provides the majority of project funding. We also submit recommendations to the Whately Community Preservation Committee (CPC) for supplemental funding through the town's Community Preservation Act (CPA). The combination of these funding sources help preserve farmland in Whately. **Since the inception of the APR Program, 586 acres of Whately farmland have been preserved. With the help of CPA town match, the amount of preserved farmland has increased to 643 acres.**

Thanks to all Residents and Town Officials for their commitment to preserve and protect farmland in Whately.

If you are considering the State's Agricultural Preservation Restriction (APR) program as a way to preserve your farmland, but don't know where to start. Please bring your questions to our committee. We can answer most questions and assist with the application documents.

2017 Activities included:

- We continue to encourage and support the sustainability of agriculture in Whately.
- We continue to encourage and support solar energy as a renewable resource on all farms.
- We encourage all farms to consider value-added products as a means to increase profitability.
- We continue to support and encourage Ag. Plastic Recycling through the Franklin County Solid Waste Management District.

The following Disclosure Notification (Section 4 of the Whately Right-To-Farm By-Law) is required to be published by the Town of Whately on an annual basis in the town report

DISCLOSURE NOTIFICATION

"It is the policy of this community to conserve, protect and encourage the maintenance and improvement of agricultural land for the production of food, and other agricultural products, and also for its natural and ecological value. This disclosure notification is to inform landowners and occupants of the Town of Whately that the property they own or occupy lies within a town where farming activities occur. Such farming activities may include, but not limited to, activities that cause noise, dust and odors. Landowners and occupants are also informed that the location of their property may be impacted by commercial agricultural operations by existing right of ways or rental agreements already in place for such property under certain circumstances."

Members of the Agricultural Commission:

Timothy Nourse (Chair)
John Devine (Secretary)
David Chamutka
Margaret Christie

Jim Golonka
William Obear

Doug Coldwell

CEMETERY COMMISSION

This year we said farewell to commissioner Jim Douyard. Thank you, Jim, for your dedicated care of East Cemetery. In his place, Elizabeth Conlisk has joined our commission and has taken on the projects of grant writing, finances, software acquisition and the preservation of cemetery records and maps.

With recent grants from the CPC and the Veterans' Preservation Project (VPP), we have completed needed repairs to all stones in Center Cemetery as well as stones of Civil War veterans in East and West Cemetery. Kai Nalenz of Gravestone Services of New England will return when he can to redo the two Bardwell stones at the back of the cemetery. They were repaired but did not hold and he plans to repair them with a backer stone. There remain approximately 175 stones in need of restoration in East and West, approximately 50 of which belong to veterans. We applied for \$5,000 in VPP funds to restore the veteran stones, and asked for \$5,000 from CPC for the 1:1 match. Additionally, we requested \$25,000 from the CPC to restore non-veteran's stones. With these funds, we expect to complete the stone restoration phase of the cemetery master plan in 2018.

The turf was much happier this season, with plenty of rain, solid doses of sunshine and fewer grubs and turkeys. We have continued to backfill depressions throughout each of the cemeteries to ease the job of grounds maintenance and walking conditions.

There were two burials and no plot sales in West Cemetery, six burials and one plot sale in Center Cemetery and one burial and one plot sale in East Cemetery.

Respectfully Submitted,

Whately Cemetery Commission
Paul Fleuriel
Darcy Tozier
Elizabeth Conlisk

CONSERVATION COMMISSION

The Conservation Commission is charged with implementing the state's Wetlands Protection Act using regulations written by the MA Department of Environmental Protection. Over the course of the past year, the Commission received five Requests for a Determination of Applicability (determinations as to whether or not a wetlands permit is required) and issued four Determinations. It reviewed two Notices of Intent and issued two Orders of Conditions (wetland permits). It took action in two instances to address work being done without necessary permits. The Commission participated in two informal consultations and responded to questions from residents about the wetland regulations and the permitting process.

In addition to administering the Wetlands Protection Act, the Commission reviewed a number of Forest Cutting Plans. Andrew Ostrowski represents the Conservation Commission on the town's Community Preservation Committee.

Scott Jackson, Chair

Andrew Ostrowski

George Owens

Montserrat Archbald

Ann Barker

Pat Devine (Associate Member)

HISTORICAL COMMISSION

The Historical Commission continued to collaborate with the Municipal Building Committee on all aspects of planning for the renovation of Town Hall in 2017, but with particular attention to retaining the most important historical aspects of the building (slate roof, windows, and interior wainscoting) and thereby meeting the requirements of our Community Preservation Act (CPA) funding. Historical Commission members worked hand-in-hand with Town Administrator Brian Domina to prepare grant proposals to four Massachusetts state programs, two of which have been funded and one of which is still pending.

The Commission responded to requests for opinions about the potential historical significance of proposed cell and solar panel installations and highway revisions, including the possible presence of Native American artifacts, as well as the proposed siting of the pump house for the proposed merger of the Whately Water District with the Town Water System, which is immediately adjacent to the northern border of the Town Center National Historic District.

The Commission was delighted to present Quonquont Farm with the Whately Historic Preservation Award in August 2017, commending owners Ann Barker and Allison Bell for maintaining the historic character of the farm and for the sensitive rehabilitation of Quonquont's hay and tobacco barn to serve as an event site. The Town is eager to recognize future historically respectful renovation projects and welcomes nominations from Town residents.

Two new projects are on the Historical Commission's agenda for 2018:

*Development of a work plan for revising and updating entries in MACRIS (the Massachusetts Cultural Resource Information System) about historically significant structures in the town, especially those in the two National Historic Districts

*Review of the Town's existing Scenic Roads bylaw, which was established in 1973.

The Commission would like to recognize Alan McArdle for his thoughtful and effective leadership from 2007 to 2017, and the impact he has had on Whately's success in preserving the historic integrity of buildings and of our Whately landscape.

Respectfully submitted,

Donna L. Wiley (Chair)

Susan Baron

Judy Markland

Alan McArdle

Darcy Tozier

PLANNING BOARD

Donald Sluter – Chair

Sara Cooper, Helena Farrell, Nicholas Jones, Judy Markland – Members

The Planning Board had twelve meetings this year, dealing mainly with ordinary business. We also met Helena Farrell at our January meeting, and she was sworn in as a board member for our February meeting.

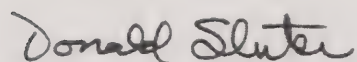
The Board approved releases for all remaining lots and changes to the annual storm water management report for the Pine Plains subdivision. We also agreed that the Pine Plains development has satisfied the conditions necessary for the roads to be accepted as public roads by the town, as required prior to John Wroblewski's request to the Select board for their acceptance as public roads by the Town of Whately.

Over the course of the year, the Board received four Approval Not Required applications for review and approval. There were requests for three site plan reviews; plans for two Solar Facilities were approved in East Whately and a Cell Tower site plan was approved for West Whately. The board also waived a site plan review for the change of use of Town Offices as an informal review did not find that the new use necessitates any changes to the approval.

The Board approved the realignment of the intersection of Egypt Road and State Road and signed off on the road layout plan.

The Board had numerous discussions on the direction of agriculture and issues posed by the legalization of recreational marijuana and made some small changes to the medical marijuana bylaw and Table of Use to bring them into line with the legislature's change to the agricultural zoning exemption and reinforced the wording to emphasize that the Commonwealth does not consider marijuana cultivation to be an agricultural use.

Respectfully submitted,

A handwritten signature in black ink that reads "Donald Sluter". The signature is written in a cursive, slightly slanted style.

Donald Sluter - Chair

CULTURAL COUNCIL

The Whately Cultural Council held an open meeting on Wednesday, December 6 at 7:00 in the Whately Town Offices to consider grant applications for awards to be spent in 2018, and to accept public comment on its priorities and grant procedures. No other members of the community attended. The Council members agreed to continue our established funding priorities with a preference to grant applications from local institutions, organizations and community events, with priority given to programs that benefit children or seniors. Additionally, the Whately Cultural Council will continue to require that performers have sponsorship from a local institution, organization or community event. Such sponsorship must be evidenced by a letter from an authorized representative of the relevant institution, organization or community event.

By the closing deadline for applications October 15, 2017, the Council received 29 applications seeking awards totaling \$13,797. The Council had \$5,181 to allocate, made up of the annual allocation from the Massachusetts Cultural Council of \$ 4,400 and \$781 in unspent funds from previous year awards. The Cultural Council did not do any fundraising to generate additional resources to award in support of cultural activities.

The Cultural Council made 21 awards to the following applicants or benefitting organizations (some of which received more than one award): Whately Public Library, Whately Historical Society, Whately Elementary School, Steve Henderson, South County Senior Center, Sara Snyder, Racial Justice Rising, Pioneer Valley Symphony, Paula King, Marilyn McArthur, Laura Pravitz, Kristina Mose-Libon, John Root, Friends of the Whately Library, Ed the Wizard, and Dan Zukergood. Eight requests were not funded due to the limited funds available and because the applications did not sufficiently meet the local criteria for awards from the Whately Cultural Council.

Members and officers of the Council for 2018 are the following: Lawrence Kuttner, Chair, acting Treasurer, acting Secretary Joyce Palmer-Fortune Julie Waggoner Caroline Gear Nancy Talanian Adelia Bardwell The term of the Chair will expire in September, before the next grant award meeting, and is term-limited following completion of a second three-year term. The Chair is currently also acting as the Treasurer and Secretary, so it is important for the Select Board to seek and appoint new members to the council who are willing to serve as officers. The officers for 2018 are: Lawrence Kuttner, Chair (term expires on 9/14/18) (vacant), Treasurer (vacant), Secretary

For questions or information, please contact the Whately Cultural Council, 4 Sandy Lane, Whately or visit the Massachusetts Cultural Council website for the Whately Cultural Council at <https://www.mass-culture.org/> . The deadline for applications for grants to be spent in 2019 will likely be October 15, 2018; details will be posted on the Massachusetts Cultural Council website where those interested can also find application instructions.

Lawrence Kuttner, Chair
culturalcouncil@whately.org

South County Senior Center
 67 North Main Street, South Deerfield, MA 01373
 413-665-2141, 413-665-9508, scsc@town.deerfield.ma.us, www.deerfieldma.us

Marlene Johnson, Director
 Sue Corey, Program Coordinator
 Jonathan Edwards, Board of Oversight Chair (Whately)
 Tom Fydenkevez Board of Oversight (Sunderland)
 Trevor McDaniel Board of Oversight (Deerfield)

The South County Senior Center serves the Towns of Deerfield, Whately, and Sunderland welcoming seniors from all over the area. We are currently open three days/ fifteen hours per week with many programs and services including a congregate meal site offered during this time.

Membership and participation levels continue to grow as the number of seniors has increased within the three towns. As of this writing we have 283 members. During the past year we have felt positive effects of this growth as we fit more people and events into the first floor of our 125-year-old school building. The year 2017 brought many positive changes; first and foremost, we have welcomed 56 new participants; nine from Sunderland, seven from Whately, 34 from S. Deerfield, 3 from Greenfield, one from CT (Daughter of a mother who is a member), two from Hadley, one each from Conway, Easthampton and Shelburne.

We continue to be proud recipients of a Title III or Church Street Home Grant from Lifepath in Greenfield, as well as Formula and Service Incentive Grant from MA Executive Office of Elders Affairs. These grants assist the center so we can continue to provide enriching programs.

The Service Incentive Grant is for the Outreach Coordinator position which is filled by Meg Ryan who has added 11 new seniors, from the previous eight seniors that the last Outreach Coordinator was visiting. The Outreach Coordinator position is a 15 hour a week position. This grant will be coming up within the next few months for renewal, and the South County Senior Center will apply. If we receive the grant again, it will be for the next three fiscal years with each year seeing an increase in hours and money for this particular position.

During this past year we have opened the center on Tuesday and Thursday for two Yoga groups that meet weekly. Attendance continues to increase for these groups with at least 15 seniors participating on a weekly basis. The center has had many events and programs that took place including: 39 Community Education programs, 119 Cultural Events (which increased by seven because we received grant money from Whately, Sunderland and Deerfield Cultural Councils, which we are grateful for. We had 35 Health Screenings which was an increase of 15 from last year, four Informational presentations from local pharmacies, assisted living facilities, fraud and Franklin County DA services, and, 161 recreation and special events.

This past fiscal year the senior center had three main events that allowed us to have some relaxing time with our present seniors and offered an opportunity for us to attract new members. In August we had our Annual BBQ outside. Many of the local restaurants, Eaglebrook and Deerfield Academy donated food and supplies. We had wonderful volunteers from Deerfield, Whately and Sunderland Police departments, Franklin County Sherriff's Department and South County TRIAD. We had over 80 seniors participate and enough of food for them to take home.

November started the season off with our fabulous Annual Potluck luncheon: each senior who attended either brought their favorite dish or made a donation. We are thankful to Franklin County Sheriff's Department who donated turkeys and all the volunteers who assisted in making this luncheon a success.

In December we were able to have our Annual Holiday Party with Jimmy Mazz as the entertainer. We were thankful to receive a monetary contribution from the Knights of Columbus Council 15197 here in Deerfield and the American Polish Club for letting us use their venue that made the holiday party possible.

Once again, we received funding for this upcoming fiscal year from the three local Cultural Councils so we can present the following upcoming events for our members and future members. The center will be sponsoring a three-part series called "Mt. Sugarloaf: What's the Story". This program will feature a three-part interactive investigation of Mt. Sugarloaf that allows participants to write their memories and knowledge that they have regarding the mountains history. The second program will be in April with the Visioning BEAR singers for an environmental awareness presentation and thirdly, a special performance, by Steve Henderson, "An Accidental Wedding" that will take place in May.

The South County Senior Center continues to lend our medical equipment to seniors who need some extra help with walkers, wheelchairs, canes and shower equipment. The last Fiscal Year, we were able to lend 20 items of medical equipment to seniors in need. Our goals for 2018 continue to be our priority. We are planning to have an educational and wellness fair for our seniors, add another Tai Chi class on Wednesday afternoons and add more trips with the use of Wrisley's van.

Respectfully submitted,

Marlene Johnson, Director 1/16/2018

S. WHITE DICKINSON MEMORIAL LIBRARY

The library has had a wonderful year in its goal to serve the community as hub for information, literacy, resources, guidance, and cultural enrichment. The beautiful historical building which houses the library has been meticulously maintained over the years and this year improvements were made in the form of an updated kitchen. We are grateful for the support of the Capital Planning committee for the funds to keep this gem of a building in top shape. Other changes in the building include a new layout and furniture in the main room that encourage patrons to read and do work in comfort, with the fantastic views our building offers. The library also added a café in the downstairs community room, with new café seating and lighting, to be used for working, reading, and socializing when meetings and events are not taking place.

Finally, the library is dedicating the community room to Robert M. Duda, the beloved former Library Trustee Chair who sadly passed away in 2017 after a decade of dedicated work for the library. Our loyal trustees have worked extremely hard to make sure the library stays the beautiful and dynamic place it is. Thank you to the Trustees: Quinton Dawson, Larry Ashman, Jim Ross, Sheila Powers, Ken Moulton, and Bob Smith for your constant support.

Our fifth year as a member of the C/WMARS network confirms our patrons are pleased with the many resources available to them. Circulation statistics for the year are staying well within 12,000, when before we joined the network they were approximately 8,000 per year. Through the generous support of the Whately Cultural Council (WCC) and the Friends of the Library, we were able to host many wonderful programs for all ages. The annual Summer Concert Series, Book Sale, Holiday Craft Fair, and Tree Lighting continue to bring the community together and your donations to the Friends enable us to continue to offer dynamic programs. The library programs supported by the WCC and Friends included: classes in bookbinding, felting, sewing, and henna tattoos; live bird and reptile presentations, a talk about fake news, a board game night, an a capella performance, and outdoor concerts by a variety of local bands, including teen bands. The Summer Reading Program in 2017 included a Reading BINGO challenge for all ages, author talks, and a drop-in Crafts for Charity program that donated handmade pet toys from recycled materials to the Dakin Human Society. Another result of donations made to the Friends program is that we acquired a new museum pass to add to our pass collection – for the Springfield Museums. To keep patrons current on the library collection and programs, we maintained our Facebook page, started an Instagram account, and offered our patrons a new free subscription to Wowbrary - which shares a listing of all the newest library books and DVDs in a weekly interactive email. This past year the library started on its journey for a new 5-year Strategic Plan by holding a Brainstorm Party in April, a formal Community Input Session in October, and a community survey in December. In 2018 the library will gather that input to inform its goals for the next 5 years. Thank you to all who participated!

Thank you to our volunteers Larkin Christie, Sophie Pence, Briana Taylor, and Ingrid Cannaday. Special thanks to our dedicated members of the Friends of the Library; Melissa Caldwell, Katie Ross, Georgia Scura, Catherine Sluter, Susan Sweetser, Briana Taylor, Daniel Murphy, and Shelley Futter. Thank you to the following for donating time, library materials, or services: Abby Straus, Dr. Isabel Jurk of Animal Eye Care of Whately, Susan Baron, Judy Marklund, Nancy Talanian, Paul Fleuriel, Fran Fortino, Cynthia Allen, LaSalle's Florists, Chamutka Farms, and Darcy Tozier. Finally, thank you to all the residents of Whately for your support of the library!

Candace Bradbury-Carlin, Library Director

RECREATION COMMISSION

Families across Whately once again experienced a fun and successful year of youth sports through their participation with the Whately Recreation Committee. From basketball to baseball and ending with soccer, there were close to 150 participants between the three sports. Whately youth and families gained experience on the field of play but equally important are the invaluable lessons about winning, losing, sportsmanship, team play, leadership and all the other qualities born from playing sports.

The year was highlighted by Whately teams at the grades 3-4 level and the 5-6 level, both earning championship trophies at the always anticipated and competitive end of season basketball tournament hosted in Sunderland. To have teams from both levels with their respective championships, demonstrates that Whately is successful at exciting young people to begin to learn about sports as early as three or four years old. Teaching fundamentals is something that Whately Rec thrives on and 2017 was a year where the teaching of fundamentals was clearly evident.

The use of baseball fields across Whately continued to show the town as a leader in getting young and old alike interested in the great sport of baseball. We continue to excite players as young as 4-years old about the greatness of baseball and our players continue to love the game with Whately teams and beyond. Perhaps more than any other sport, the Whatley baseball facilities allow younger players to witness firsthand that this is a sport that can be played for decades as our town regularly showcases over-30 and over-50 years of age teams. We are proud that so many adult leagues call Whatley home, not to mention the daily use of fields by the baseball program at Frontier.

Finally, soccer was a constant visual at Herlihy Field throughout the fall. From players aged 3 to 12, the fields were dotted with soccer players every night and every weekend from August through November.

As we look forward to 2018, the future for families and youth sports in Whately is strong and we are confident that families will continue to enjoy their experience for years to come.

Respectfully Submitted,

Jonathan Edwards, Chair
Whately Recreation Committee

FRANKLIN COUNTY TECHNICAL SCHOOL DISTRICT

82 Industrial Boulevard, Turners Falls, MA 01376

We submit this annual report for 2017 on behalf of the Franklin County Technical School District and its administration, faculty, staff and students.

Enrollment for member towns as of October 1, 2017 was 446 students with town breakouts as follows:

Bernardston	27	Erving	29	Montague	76	Sunderland	10
Buckland	7	Gill	10	New Salem	3	Warwick	10
Colrain	17	Greenfield	97	Northfield	30	Wendell	9
Conway	9	Heath	13	Orange	63	Whately	9
Deerfield	14	Leyden	7	Shelburne	6		

Franklin County Technical School awarded 112 diplomas to our seniors in June of 2017. Massachusetts students are required to pass the MCAS in order to receive a high school diploma and once again our students were very successful in meeting this high academic standard. FCTS has maintained Level 2 Accountability status for the last four years. Our overall Progress and Performance Index (PPI) moved from 17% in 2012 (Level III) to 31% in 2014 (Level II) and have maintained Level II status ever since, with nearly 30% growth each year. Additionally, the district met the goals set by the Department of Education for passing rates of students of high risk with disabilities.

Franklin County Technical School has distributed high school diplomas to more than 97% of its students with nearly 70% joining the regional workforce and 30% moving on to post-secondary education or armed services. The FCTS dropout rate is significantly below the state average.

On June 23, 2015 Franklin County Technical School District was fortunate to have received approval from all nineteen-member towns to participate in a bond authorization which allowed FCTS to fund the MSBA 73.89% reimbursed Window and Door Replacement Project, as well as afford FCTS the opportunity to repair its twenty-year-old roof and ensure paving upgrades of its forty-year-old driveway, track, parking lot and associated areas, which were original to the school in 1976. Payment for the bond will begin to impact member towns in FY19. FCTS now has state-of-the-art exterior energy efficient doors and windows, new parking lot paving and lights, track, basketball courts and a new silicone roof coating. In addition, FCTS has added new interior doors and handles to bring us into ADA compliance. FCTS administration and teachers were instrumental in utilizing vocational students to support electrical, plumbing, and landscaping associated with the projects. Students were digging trenches to lay conduit for lighting, running heavy equipment to support installation of parking lot lights, providing landscaping for courtyards, removing shrubs, trees, and replanting vegetation, which have saved the district an estimated \$100,000.

Franklin County Technical School's technical programs have been busy with community-based projects that are used as learning opportunities. Every year the shop programs, with instructors and students, embrace the authentic work that is done in the communities. These activities engage students in a way that builds skills and pride on work sites. Project work is treated as an immersive activity, with guidance and professional direction by instructors. Due to the instructional nature of the work, duration of a project may increase, but costs associated with a project to our cities and towns are significantly decreased. Students from Electrical, Plumbing, Carpentry, Landscaping/Horticulture, Auto Technology, Welding and Collision Repair are involved in repair and upgrading activities on campus that save FCTS money as compared to

associated costs with hiring contractors. What follows are some examples of the ways in which we serve our communities: Annually, FCTS faculty, staff and students donate to food drives for needy families and organizations throughout Franklin County. This year, responding to the immense needs as a result of the hurricane that damaged Puerto Rico, students and staff participated in money drives and supplies for the island residents. Our Culinary Arts program again participated in the “Senior Safety Expo” at the Sheutzen Verien in Gill. This event, run by the Franklin County Sheriff’s Office, focused on safety for our senior citizens. Seniors throughout Franklin County, and beyond, attend the event. Culinary also prepares soups for the Hope & Olive “Soup and Games” night that benefits various local organizations.

Our Pre-Employment or (PEP) program provides specialized instruction and training for students with disabilities, donates to the Dakin Animal Shelter and Ronald McDonald House.

In Greenfield, Carpentry students continue to build cabins at Camp Keewanee. They also built the new athletic storage building for Greenfield High School. The Electrical program continues to annually provide electrical and other setup activities for the Relay for Life, and they are assisting Habitat for Humanity with the electrical wiring for the house being built on Smith Street. The Landscaping/Horticulture program has worked on the Greenfield Veterans’ Memorial Field, provided irrigation consultation for Lunt’s Field, and the students and instructors have been going to Adult Day Health Services to work on floral design with the clients. Health Technology is very active in Greenfield, with students conducting clinical and community service work at GVNA Adult Day Health, Arbors Assisted Living Facility, NELCWIT/GVNA, Recovery Project, and Buckley Nursing Facility.

In Turners Falls & Millers Falls, the Landscaping/Horticulture program has worked on the Newt Guilbault fields to rework infields, conducted streetscape planting refurbishing and is now growing naturalized plants for the airport. Students also participate in the Source to Sea cleanup. The tree nursery is doing well, with the trees developing until their eventual planting in Turners/Montague and Greenfield.

In Shelburne, Landscaping/Horticulture does an annual clean-up of Hill Cemetery. Plumbing/Heating students installed AC units into St. Josephs; and in a joint project, the Landscaping program, Collision & Repair Program and Welding program are all working on the removal, repair, refurbishing and reinstallation of the Bridge of Flowers ornate collection boxes.

In Erving, Landscaping/Horticulture has an ongoing hardscaping project for the Riverfront Park. The FCTS house building project is taking place on Central Street in Erving. This project is building skills for carpentry, electrical, plumbing and landscaping students, and is adding a nice home to the community.

An assortment of activities in other communities took place that included the rebuilding of a sign for the Pine Notch Cemetery in Deerfield, building winserts for the Sunderland Town Energy Committee, greenhouse help for Charlemont-Hawlemont School, installing drip edge for the Charlemont town halls cleanup and pruning for the North Cemetery in Leyden, along with replacing their wishing well.

Our partnerships with our communities are important for our programs, and we thank those who allow our students the opportunity to practice their trades out in the field.

Respectfully,

Mr. Richard J. Kuklewicz
School Committee Chairman

Mr. Richard J. Martin
Superintendent-Director

From the
Office of the Superintendent of Schools

Frontier Regional School

For 2016-2017

FRONTIER SCHOOL REPORT

Robert Halla, Chair
 Frontier Regional School District Committee
 South Deerfield, MA 01373

Dear Mr. Halla:

I respectfully submit the 2017 Frontier Regional School Annual Report.

FRONTIER REGIONAL SCHOOL COMMITTEE

	<u>TERM EXPIRES</u>
* Robert Halla, Chair, Whately	2018
William Marrapese, Vice Chair, Deerfield	2018
* Philip Kantor, Secretary, Conway	2018
* Mary Ramon, Member, Deerfield	2018
* Keith McFarland, Member, Sunderland	2018
William Smith, Member, Whately	2018
Robert Decker, Member, Deerfield	2020
Cyndie Ouimette, Member, Conway	2019
Lyn Roberts, Member, Sunderland	2020
Judy Pierce, Member, Sunderland	2019
Damien Fosnot, Member, Deerfield	2019

*Representing the local Elementary School Committees for one-year term.

Regular meetings are held on the second Tuesday of each month, in the Media Center, Frontier Regional School, South Deerfield, Massachusetts at 6:00 p.m.

ADMINISTRATION

Lynn M. Carey, Ed.D.
Patricia Cavanaugh
 Sarah Mitchell
Karen Ferrandino
 Scott Paul

Superintendent of Schools
Director of Business Services
 Director of Secondary Education
Director of Special Education
 Director of Technology

SUPPORT STAFF

Donna Hathaway
Diana Capuano
Mary Jane Whitcomb
Paula Light
Donna Lloyd
Stephan Shepherd
Deborah Coons
Stuart Dusenberry
Keith Van Buren

Executive Assistant to Superintendent
Administrative Assistant (SPED)
Administrative Assistant
Frontier Regional Bookkeeper/Treasurer
Frontier Regional Bookkeeper
Grants Accountant
Student Information Systems Data Specialist
Network Administrator
Information Technology Specialist

FRONTIER REGIONAL SCHOOL

Darius Modestow
 Scott Dredge
 Roberta Reiter
 Kelly Blanchette
 Michelle Russell
 Mary Lapinski

Principal
 Assistant Principal
 Principal's Secretary
 Special Education Secretary
 Attendance Secretary
 Guidance Secretary

FRONTIER REGIONAL SCHOOL
ENROLLMENT - OCTOBER 1, 2017

<i>Grade</i>	<i>Conway</i>	<i>Deerfield*</i>	<i>Sunderland</i>	<i>Whately</i>	<i>School Choice</i>	<i>Tuitioned In</i>	<i>Total</i>
7	15	44	24	11	20	1	115
8	14	33	20	9	30	0	106
9	16	46	23	4	23	0	112
10	13	36	12	10	29	1	101
11	10	38	17	8	29	0	102
12	11	29	13	5	26	1	85
Total	79	226	109	47	157	3	621

FRONTIER REGIONAL**SALARY SCHEDULE**

July 1, 2016 – June 30, 2017

<u>STEP</u>	<u>Bachelors</u>	<u>Masters</u>	<u>M+30</u>	<u>CAGS/Doctorate</u>
0	\$41,066	\$43,045	\$45,470	\$47,744
1	\$43,183	\$44,916	\$47,191	\$49,550
2	\$44,974	\$46,835	\$48,971	\$51,420
3	\$46,082	\$48,820	\$50,814	\$53,354
4	\$47,695	\$50,383	\$52,680	\$55,314
5	\$48,945	\$52,035	\$54,658	\$57,390
6	\$51,051	\$53,695	\$56,463	\$59,284
7	\$52,398	\$55,400	\$58,281	\$61,194
8	\$53,786	\$56,795	\$60,912	\$63,957
9	\$56,462	\$60,023	\$63,620	\$66,800
10	\$59,421	\$63,501	\$66,411	\$69,732
11	\$60,407	\$65,842	\$69,477	\$72,951
12	\$62,755	\$68,275	\$71,968	\$75,565
13	\$63,696	\$69,298	\$73,047	\$76,698
20L	\$64,196	\$69,798	\$73,547	\$77,198
25L	\$64,696	\$70,298	\$74,047	\$77,698

APPENDIX A**2016-2019 SALARY SCHEDULES****Unit C Instructional Assistants**

Step	HOURLY RATES		
	2016-2017	2017-2018	2018-2019
	Top Step increase only*	2.5%	2.5%
1	\$13.25	\$13.58	\$13.92
2	\$13.73	\$14.07	\$14.43
3	\$14.22	\$14.58	\$14.94
4	\$14.68	\$15.05	\$15.42
5	\$15.17	\$15.55	\$15.94
6	\$15.64	\$16.03	\$16.43
7	\$16.15	\$16.55	\$16.97
8	\$16.60	\$17.02	\$17.44
9	\$17.10	\$17.53	\$17.97
10	\$17.60	\$18.04	\$18.49

Unit C Educational Support Nurses

Step	HOURLY RATES		
	2016-2017	2017-2018	2018-2019
	1%	2.5%	2.5%
1	\$22.12	\$22.67	\$23.24
2	\$23.07	\$23.65	\$24.24
3	\$24.02	\$24.62	\$25.23
4	\$24.96	\$25.58	\$26.22
5	\$25.90	\$26.54	\$27.21
6	\$26.85	\$27.52	\$28.20
7	\$27.80	\$28.49	\$29.20
8	\$28.74	\$29.46	\$30.20
9	\$29.69	\$30.44	\$31.20
10	\$30.62	\$31.39	\$32.17

NOTE: Schedule reflects following agreement:

FY 2017: Instructional Assistants shall implement a revised Salary Schedule which includes the removal of the bottom step and an increase to the top step. Employees will remain on the same step as a result of the step removal (no double steps).

Educational Support Nurses shall receive step movement for eligible employees and a 1% increase to Schedule.

FY 2018: Step movement for eligible employees and a 2.5% increase to Schedule.

FY 2019: Step movement for eligible employees and a 2.5% increase to Schedule.

FRONTIER REGIONAL SCHOOL **SUPERINTENDENT REPORT**

Overview: Frontier Regional School opened in 1954 in the town of South Deerfield, Massachusetts. The school includes students in grades 7 through 12 with an enrollment of 621 students, up from 610 students in 2016. This is an increase of 11 students from the October 1, 2016 enrollment figures of 610 students. Of the 621 students, 157 were School Choice students, which is an increase of 10 students from the October 1, 2016 School Choice enrollment figure of 147. The class of 2017 had 82 graduates, 60% planned to attend a four-year college, 27% a two year college, (87% higher education), and 12% were undecided and/or planned to enter the labor market. This is consistent with graduates of the class of 2016 where there were 98 graduates: 88% planned to attend institutions of higher education, 4% entered the military, and 8% were undecided and/or entered the labor market.

Current and Ongoing Initiatives

1:1 Chromebook Book Initiative: Students in grades 7 and 8 were assigned a Chromebook, for school day use, during the 2016-17 school year. The goal is to increase this program to include all Frontier students by the 2018 school year.

AP Capstone Program: An application was submitted in July, 2017 and approved in October, 2017 for Frontier Regional School's participation in a newly created AP Capstone Program. The AP Capstone™ is an innovative diploma program from the College Board that equips students with the independent research, collaborative teamwork, and communication skills that are increasingly valued by colleges. AP Capstone is built on the foundation of two AP courses — AP Seminar and AP Research — and is designed to complement and enhance the in-depth, discipline specific study experienced in other AP courses. In AP Seminar, students investigate real world issues from multiple perspectives, gathering and analyzing information from various sources in order to develop credible and valid evidence-based arguments. In AP Research, students cultivate the skills and discipline necessary to conduct independent research in order to produce and defend a scholarly academic paper. AP Seminar must be taken before AP Research.

AP Certificate

Students who earn a score of 3 or higher in AP Seminar and AP Research will receive the AP Seminar and Research Certificate.

AP Diploma

Students who earn a score of 3 or higher in AP Seminar and AP Research and receive a score of 3 or higher on four additional AP Exams of their choosing will receive the AP Capstone Diploma.

AP Seminar Course

AP Seminar is a foundational course that engages students in cross-curricular conversations that explore the complexities of academic and real-world topics and issues by analyzing divergent perspectives. Using an inquiry framework (QUEST), students practice reading and analyzing articles, research studies, and foundational literary and philosophical texts; listening to and viewing speeches, broadcasts, and personal accounts; and experiencing artistic works and performances. Students learn to synthesize information from multiple

sources, develop their own perspectives in research based written essays, and design and deliver oral and visual presentations, both individually and as part of a team. Ultimately, the course aims to equip students with the power to analyze and evaluate information with accuracy and precision in order to craft and communicate evidence-based arguments.

Professional Development: The Early Release Fridays allowed faculty to participate in sustained professional development. This model supports intensive examination of research-based practices that improve student learning.

Early Release Friday Enrichment Programs: While faculty are participating in professional development on Friday afternoons, interested students have an opportunity to participate in a number of different activities. Successful programs include CPR and First Aid Training, Lifeguard Certification at Deerfield Academy, Do it Yourself club, Open Gym, Homework help Center, Tutoring, Gaming club, and Chess club. New clubs are added based on student interest.

Extracurricular Programs: Frontier Regional School offers a variety of co-curricular activities. Some examples are a 50+ member marching band, 3 plays including a musical, 18+ clubs that include Art Club, As Schools Match Wits, Biking Club, Coffee House, Community, Cross Country Ski Club, Service Club, Drama Club, FCEP, French Club, Gateways International Travel, Lacrosse, Latin Club, Model UN, National Honor Society, Photography, Robotics, Ski Club, Spanish Club, *Rockin' Redhawks*, Student Council, Weightlifting Club. Frontier has a strong tradition of competitive athletic teams that include baseball, basketball, cheerleading, cross country field hockey, football, golf, ice hockey, ski team, soccer, softball, tennis, track, volleyball, and wrestling. Many of our athletic programs make regular appearances in postseason tournament play.

Special Education: Frontier continues to offer a full continuum of special education supports and services designed to provide students eligible for special education a free and appropriate public education in the least restrictive environment. The least restrictive as per the Individual's with Disability Education Act is defined as "the maximum extent appropriate, children with disabilities, are educated with children who are not disabled, and special classes, separate schooling, or the removal of children with disabilities from the general educational classroom occurs only when the nature or severity of the disability of a child is such that education in regular education classes with the use of supplemental aids and services cannot be achieved satisfactorily."

With the high percentage of students eligible for special education, the focus at Frontier is to vertically align inclusive practices 7-12, increase differentiated instruction within the general education environment, and improve transition services for students 18-22. In order to achieve these goals, it is essential all faculty and staff continue to work collaboratively to meet the needs of all students as one cohesive system of support.

Staff: As of August 29, 2017, newly hired faculty members at the Frontier Regional School are Jasmine Delsie, Occupational Therapist; Maddison Uzar, Math (HS) Teacher; Timothy Guy, (MS) Social Studies/TSD; and Gene Michael Gonzalez, Science (HS) Teacher. Retired faculty are David Faytell, Writing Center Teacher, Ira Band, School Psychologist; and Debra Zimnowski, Director of Food Services. Resigned faculty are Karen England, Occupational Therapist; Sophie Greene, Math Teacher, and Sarah Lyon, Science Teacher.

Special Thanks: Frontier Regional School is an exemplary learning organization. Our principal, teachers and staff continue to set high standards and work to strengthen their own knowledge and skills. We are able to offer our students an outstanding education thanks to the support of our community members. We are grateful for the ongoing support that the towns of Conway, Deerfield, Sunderland and Whately provide us in our work. We thank our parents, taxpayers, and community members for being active partners in our public school.

We are pleased to acknowledge the dedication and hard work of Frontier Regional School Committee Members: **Chair Robert Halla, Vice Chair William Marrapese, Secretary Philip Kantor, Members Robert Decker, III, Mary Ramon, William Smith, Lyn Roberts, Judy Pierce, Cyndie Ouimette, Keith McFarland and Damien Fosnot.** I look forward with pleasure to continuing our work together.

We would like to recognize and thank all of the dedicated faculty and staff of the Frontier Regional School. It is because of their efforts every single day that we have achieved the success that we have. As we continue to prepare our students for success in the 21st century, it is important to acknowledge that it takes the collective support of everyone in the community to make this happen. This includes the parents and other community members as well as all town officials and employees.

Respectfully submitted,

Darius Modestow- Principal, Frontier Regional School
Lynn M. Carey, Ed.D., Superintendent of Schools

Office of the Superintendent of Schools

Whately Elementary School Report for 2016 - 2017

Katie Edwards, Chair
 Whately School Committee
 Whately, MA 01093

Dear Ms. Edwards:

I respectfully submit the 2017 Annual Report for the Whately Elementary School.

WHATELY SCHOOL COMMITTEE

TERM EXPIRES

Katie Edwards, Chair	2019
*Bob Halla, Vice Chair	2018
Maureen Nichols, Secretary	2020

*Representative to the Frontier Regional School Committee

ADMINISTRATION

Superintendent	Lynn M. Carey, Ed.D.
Director of Business Services	Patricia Cavanaugh
Director of Elementary Education	Louise Law
Special Education Director	Karen Ferrandino
Principal	Peter Crisafulli

SUPPORT STAFF

Executive Assistant to Superintendent	Donna Hathaway
Administrative Assistant (SPED)	Diana Capuano
Administrative Assistant	Mary Jane Whitcomb
Receptionist	Rhonda Lutenegger
Bookkeeper, Union #38	Brenda Antes
Bookkeeper, Union #38	Donna Lloyd
Grants Accountant	Stephan Shepherd
School Secretary	Mary Lesenski

WHATELY ELEMENTARY SCHOOL
ENROLLMENT - OCTOBER 1, 2017

Grade	Boys	Girls	School Choice	Tuitioned In	Total
Pre-K	10	6	0	0	16
K	2	6	9	0	17
1	8	7	5	0	20
2	4	4	6	0	14
3	10	5	3	0	18
4	5	4	8	0	17
5	7	8	5	0	20
6	4	7	7	0	18
TOTAL	50	47	43	0	140

UNION #38 TEACHERS' SALARY SCHEDULE
CONWAY, DEERFIELD, SUNDERLAND, WHATELY

July 1, 2016 - June 30, 2017

<u>STEP</u>	<u>B</u>	<u>B+15</u>	<u>M</u>	<u>M+15</u>	<u>M+30</u>	<u>M+45</u> <u>CAGS</u>
3	41,639.00	42,937.00	44,279.00	45,664.00	47,091.00	48,491.00
4	42,937.00	44,279.00	45,664.00	47,091.00	48,564.00	49,964.00
5	44,279.00	45,664.00	47,091.00	48,564.00	50,081.00	51,481.00
6	45,664.00	47,091.00	48,564.00	50,081.00	51,642.00	53,042.00
7	47,091.00	48,564.00	50,081.00	51,642.00	53,256.00	54,656.00
8	48,564.00	50,081.00	51,642.00	53,256.00	54,921.00	56,321.00
9	50,081.00	51,642.00	53,256.00	54,921.00	56,638.00	58,038.00
10	51,642.00	53,256.00	54,921.00	56,638.00	58,406.00	59,806.00
11	53,256.00	54,921.00	56,638.00	58,406.00	60,231.00	61,631.00
12	54,921.00	56,638.00	58,406.00	60,231.00	62,115.00	63,515.00
13	56,638.00	58,406.00	60,231.00	62,115.00	64,060.00	65,460.00
14	61,390.00	63,245.00	65,523.00	67,495.00	70,167.00	71,567.00
20	63,296.00	65,186.00	67,512.00	69,522.00	72,249.00	73,649.00

Nature's Classroom Teacher: \$100 per day of attendance by a teacher.

Workshop Presenters: \$30 per hour of presentation and reimbursement for reasonable expenses.

Head Teachers: \$1,500

Placement on 20 occurs when a teacher has completed 19 years of service as a teacher in the District.

Mentors: \$500 per each new teacher, \$250 for second/third-year teacher, \$250 for each additional

UNION #38 INSTRUCTIONAL ASSISTANTS' SALARY SCHEDULE
CONWAY, DEERFIELD, SUNDERLAND, WHATELY

July 1, 2016 - June 30, 2017

Instructional Assistants

2016-2017	
Step 1	\$13.00
Step 2	\$13.10
Step 3	\$13.58
Step 4	\$14.05
Step 5	\$14.51
Step 6	\$14.99
Step 7	\$15.46
Step 8	\$15.93
Step 9	\$16.41
Step 10	\$16.88
Step 11	\$17.35

Revised salary schedule with increases to Step 1, Step 10, and Step 11. Steps for those who are eligible, with no double steps.

Educational Support Nurses, LPN, COTA, SLPA & PTA

2016-2017	
Step	1%
1	\$22.12
2	\$23.07
3	\$24.02
4	\$24.96
5	\$25.90
6	\$26.85
7	\$27.80
8	\$28.74
9	\$29.69
10	\$30.62

FINANCIAL REPORT

TOWN OF WHATELY
SCHOOL DEPARTMENT

**SUMMARY OF
BUDGET RELATED EXPENDITURES**

JULY 1, 2016 - JUNE 30, 2017

CATEGORY

School Committee	\$5,864
Central Office	121,908
Principal's Office	159,983
General Instruction	441,476
Kindergarten	89,210
Pre-School	36,656
Art	10,433
Music	29,840
Physical Education	18,212
Special Education	129,505
Library/Media	76,499
Guidance	38,250
Psychologist	38,250
Student Services	2,600
Health	46,937
Cafeteria	3,325
Technology	34,469
Buildings & Grounds	221,420
Fixed Costs	46,966
Transportation	47,651
Fixed Assets	-
Total	\$1,599,454

SUPERINTENDENT'S REPORT **WHATELY ELEMENTARY SCHOOL**

District Mission Statement

Building dynamic learning communities, one student, one teacher, one family at a time.

District Vision Statement

Vibrant, collaborative, engaging, and inclusive learning communities promoting the growth of every student.

More than ever before in this country, our most important goal of academic preparation for each child is matched by the great need of preparing each child for an increasingly complex social and political world. Through the use of excellent academic curriculum, a comprehensive health curriculum, a highly regarded and state-approved social/emotional curriculum, and through exposure to the Arts, we strive to develop students that will be well rounded in their knowledge of local and global issues, be healthy in their lifestyles, critical and creative thinkers, and become productive citizens wherever they may go. We are committed to the highest quality of research-based curriculum, the hiring of the best and brightest of educators, the thoughtful and efficient maintenance of the physical plant, and the supportive and compassionate care of our students.

Enrollment and School Choice

The October 1, 2017 enrollment for Whately Elementary School totaled 140 (PreK-6) students. This is an increase of 11 students from the October 1, 2016 enrollment figures of 129 students. Of those 140 students, 43 are School Choice students, which is an increase of 5 students from the School Choice enrollment of October 2016 of 38 School Choice students.

Preschool

In 2015, we envisioned a multifaceted expansion of our district-wide preschool programs and, today, we are well underway in meeting our goals. Our preschool budgets are supported by student tuition, school budgets, and state grants. Maintaining a 1:5 staff-to-child ratio is a highly valued fiscal decision that allows us to meet the learning, social, emotional, and behavioral needs of our students. Providing young children with a healthy, language-rich environment in which to learn and grow promotes positive school outcomes and later successes in life. We are fortunate to live in a district that aligns to this precept. We are focused on deepening our family engagement opportunities. The district's Early Childhood Family Discussion Group continues to provide families up-to-date information on topics such as developmental delays, anxiety, the IEP process, sensory processing, and behavioral management. Providing a safe and engaging forum for families to connect with one another continues to be a core value of our preschool programming. Additional family engagement activities focus on developmentally appropriate early learning and social-emotional activities to support kindergarten readiness. Collaborating with staff from our district's Coordinated Family and Community Engagement Grant and other local preschools and family childcare centers, we aim to reach more and more at-risk children and their families.

Curriculum Initiatives

Science and Engineering Design: A focus of curriculum work in Union 38 schools is designing curriculum that teaches critical thinking skills through science and engineering design projects. Classroom engineering activities often require students to work in teams where they must collaborate and communicate effectively. Students solve problems using the steps to the design process: ask, imagine, plan, create, improve. Examples include, designing and building a bird feeder, creating a model of a solar house, designing a rainwater capture and conservation system, and building model roller coasters using scrap materials. Field trips, ongoing professional development, and subscriptions to innovative web based science curriculum sites have supported this initiative.

Professional Development: Early release Fridays have provided time for faculty to participate in sustained professional development and collaboration with peers across the district and within their own schools to improve student learning. Teachers have received training in science and engineering, strategies for differentiating instruction, bully prevention and social skills curriculum, and technology in the classroom.

Assessment: Union 38 schools introduced a web-based grading and reporting system for measuring and reporting student achievement in the fall of 2016. New standards-based report cards were developed to align with district curriculum standards.

Mathematics: Teachers are expanding the use of small group and individualized instruction to meet students' learning needs in mathematics. One valuable resource is the use of web based individualized math programs for students to practice and strengthen math skills and strategies taught in teacher led lessons.

Literacy: Students develop writing skills in narrative, opinion/argument, and informational writing through participating in writing units developed by the Teachers' College Reading and Writing Project. High quality innovative reading instructional materials have provided a consistent approach to literacy instruction in the early grades. In the upper grades, teachers use a variety of texts and formats, including several well designed online resources to support students' continued development of critical reading.

Technology: Students receive instruction in digital literacy skills during focused technology instructional time with school media specialists. Students learn about responsible use of technology, digital content, and interactions. They are taught safe and appropriate use of technology, and how to recognize and deal with cyberbullying. Students learn how to use digital tools and keyboarding skills to publish multimedia projects and to communicate or exchange information. The use of chromebooks and iPads in the classroom has enabled teachers to provide students with individualized self-paced practice with concepts and skills taught in classroom lessons. Young students practice letter formation and early reading, writing, and math skills on iPads. Students conduct individual research projects the classroom setting, integrating information and illustrations from online sources and presenting projects to their peers on the interactive white Smartboards that are in each classroom.

History/Social Studies: New curriculum guidelines for teaching history and social studies are expected to be published some time in 2018. Updated resources for instruction will be reviewed to ensure alignment with the revised curriculum goals.

Educating Students with Disabilities

Whately offers a full continuum of special education supports and services designed to provide students eligible for special education a free and appropriate public education in the least restrictive environment. The least restrictive as per the Individuals with Disability Education Act is defined as “the maximum extent appropriate, children with disabilities, are educated with children who are not disabled, and special classes, separate schooling, or the removal of children with disabilities from the general educational classroom occurs only when the nature or severity of the disability of a child is such that education in regular education classes with the use of supplemental aids and services cannot be achieved satisfactorily.” Whatley’s low special education percentage is due to its commitment to collaborative-targeted interventions. The school faculty work together as one system of support to ensure all students receive interventions early and allow time for students to respond to targeted interventions before evaluating for disability.

Social/Emotional Learning

All public schools in Massachusetts are mandated to provide a pro-social and anti-bullying curriculum. At WES we use the *Second Step* curriculum developed by the Committee for Children. *Second Step* is approved by the state for this purpose. However, the use of this curriculum is only the beginning of our work at WES when it comes to Social/Emotional Learning (SEL). Classroom teachers and other support staff, our school counselor and our speech and language pathologist in particular, have an extremely important role in this endeavor. What is SEL? In summary, it is our ability to understand the dynamics of what can be a complicated social landscape, and this is especially true for children. Our speech and language pathologist works with many students, individually and in small groups, disabled students or typical students, to help them be socially competent and emotionally healthy.

Community Outreach

At WES we also make every attempt to partner with the larger community. Through our Global Leader Student group (formerly the Student Council), we conduct a food or clothing drive every year, visits to the Soldier’s Home and the local Senior Center or a Nursing Home. We often have a student or group of students that want to support a local initiative (Walk for Life, Dakin Animal Shelter, etc.) and we support that effort. We regularly send an article to the Whately Newsletter “The Scoop”, and we actively reach out to our local newspapers to cover our events.

We also recently worked with the 4-H/UMass Extension Program to promote and develop several new 4-H groups that are open to young people in Whately and beyond.



Art, Music, Band and String Instruments

While many schools have decreased or eliminated special curriculum such as art, music, or instrument instruction, at WES we have attempted to keep all of those cultural and musical opportunities funded and vibrant in our school. We have seen an increased interest among our students in art, music and theater. We believe in the value of developing musicians and artists, and exposure to popular arts and music as an important global competency. Our local Cultural Council in Whately has supported our efforts with regular funding to supplement our budgetary funding.

Physical Education and Health

At WES we recognize the great importance of physical fitness. We provide physical education classes twice each week along with an obstacle course curriculum for our youngest students to help them build strength in their bodies. Our PE teacher, physical therapist, occupational therapist and school nurse all help to support these initiatives. Our school nurse in particular, along with supporting students with illness or injury, is also instrumental in teaching students to develop healthy eating and exercise habits and supporting students with allergies.

Safety Initiatives

Like all schools, we conduct regular Fire Safety and Emergency Drills in collaboration with local, county and state police, fire departments and emergency medical services. We also provide Fire Safety classes during the school year to all grades. We practice Medical Emergency Drills with in-house staff, many of our staff are certified in CPR and First Aid, and several are also trained in non-violent crisis prevention.

Office of Technology

The Office of Information Technology's mission is to manage one enterprise network that facilitates student learning and supports all major business processes while maintaining a safe and secure environment. This is achieved through professional staff knowledgeable of performing risk management, device life cycle management, strategic planning of all technology projects, daily operational support and professional development training. Since 2013, the entire network infrastructure and major database systems were reconfigured or replaced. The result was a significant increase in the use of technology across all schools. In addition to the growth of hardware devices, a continual increase of quality online educational resources is available to teachers and students for all grade levels. Examples of such resources includes *Babbel Language*, *Brainpop*, *Dreambox* math program, *Mystery Science*, Google G-Suite and *ReadNaturally*. Keeping these services available for use requires significant importance to maintain an operational network with 99.99% availability. In 2016, MCAS and the English Language Learning Testing were also conducted online and this trend will continue into the foreseeable future.

Staff

As of August 29, 2017, newly hired faculty members at the Whately Elementary School are Jasmine Delsie, Occupational Therapist; Emily Arena, Special Education Teacher; and Steven Carra, Physical Education Teacher. Resigned faculty are Karen England, Occupational Therapist; and Jennifer Bechthold, Physical Education Teacher.

Special Thanks

Whately Elementary School is an exemplary learning organization. Our principal, teachers and staff set high standards and they continue to work to strengthen their own knowledge and skills. We are able to offer our students an outstanding education thanks to the support of our community members. We are grateful for the ongoing support that the Town of Whately provides us in our work. We thank our parents, taxpayers, and community members for being active partners in our public school.

We are pleased to acknowledge the dedication of Whately School Committee members: **Chair Katie Edwards, Vice Chair Bob Halla, and Secretary Maureen Nichols**. The members of the Committee work tirelessly on behalf of the children in Whately. Together, we look forward to working with this group to continue to strive for the best educational experience for our students.

We would like to recognize and thank all of the dedicated faculty and staff of the Whately Elementary School. It is because of their efforts every single day that we have achieved the success that we have. As we continue to prepare our students for success in the 21st century, it is important to acknowledge that it takes the collective support of everyone in the community to make this happen. This includes the parents and other community members as well as all town officials and employees.

Respectfully submitted,

Peter Crisafulli- Principal, Whately Elementary School
Lynn M. Carey, Ed.D., Superintendent of Schools

FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT

To the Residents of the Solid Waste District:

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste – recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to twenty-two-member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses.

A review of recycling tonnage for 2017 shows an increase in the amount of recycling tonnage compared to 2016. District residents recycled almost 1,800 tons of paper and 1,200 tons of mixed containers, which were processed at the Springfield Materials Recycling Facility.

In 2017, the District sponsored spring and fall “Clean Sweep” collections for bulky items, electronics, tires, appliances, and anything too big to fit into a trash bag. Over 56 tons of material were recycled or disposed of from the two collections. A total of 576 households participated in these collection events.

We held our annual household hazardous waste collection in September 2017. This event allows residents to properly dispose of toxic cleaners, automotive products, pesticides, and other toxic products. A total of 360 households participated in this event. 52% of participants were using the collection for the first time.

We applied for and received grants from the Massachusetts Department of Environmental Protection worth \$84,400 for District towns. Some grant funding is a result of a town’s successful waste management infrastructure. Other grants include equipment to make town transfer stations more efficient.

We continued to bale wood pellet bags and agricultural plastic in our second year of this recycling program. We manage the recycling and composting program at the Franklin County Fair and assist other events with waste reduction efforts. We work in each school system helping with waste management bids and with fostering sustainable waste reduction programs.

If you have questions about District programs, call us at 413-772-2438 (MA Relay for the hearing impaired: 711 or 1-800-439-2370 TTY/TDD), visit our website at www.franklincountywastedistrict.org or visit us at 50 Miles Street in Greenfield.

Jan Ameen - *Executive Director*

Chris Boutwell, Montague - *Vice-Chair*

Jonathan Lagreze, Colrain - *Chair*

MA Swedlund, Deerfield - *Treasurer*

VETERANS SERVICES

We ended the year by being named **“Veterans’ Services District of the Year”** by the state. Our district has now been in operation for 2 ½ years. We are the largest district by community count and square miles covered in the state. Below are just some of the programs and services we help veterans’ and their dependents with:

- M.G.L. Ch 115 benefit – Needs based program of financial and medical assistance to eligible veterans and their dependents
- Assistance to veterans and dependents to help file for health care, pensions, and service-connected disabilities
- Homeless prevention assistance to veterans and their families
- Employment help with job searches, resumes, and job interview skills
- Burial assistance to include government markers, flag holders, internment, and VA burial reimbursement
- Veterans records retrieval and storage
- Referral to other public and private agencies to include housing, fuel assistance, employment, training, education
- Attend area outreach events (fairs, festivals, health care expos)

We have continued to work hard helping veterans and dependents file for VA benefits due them. Our awarded claims have outpaced CY16 bringing in close to \$423,000.00 in new claim money for our clients. Overall the district has over \$1,923,000.00 in VA awards flowing into our towns on a monthly basis.

We forecast the Ch115 caseload to remain flat for the foreseeable future for our towns. Although reimbursed back to the towns at 75%, this takes over a year to get back from the state, so reducing payouts up front has freed up funds for the member towns.

For the coming year we will continue to assist veterans, and will emphasize programs for the dependents of veterans, particularly the elderly population. Our major projects for the future involve veterans’ gravesites locations and conditions, and training 1st responders on veterans’ issues and resources.

Timothy Niejadlik, Director
Upper Pioneer Valley Veterans’ Services District

ZONING BOARD OF APPEALS

The first six months of 2017 were busy ones for the Zoning Board of Appeals. The board members met monthly until August, and during that time considered a wide range of proposed building projects.

In February, the ZBA approved a variance which allowed Nourse Farms to construct a replacement greenhouse on River Road, and in March the board granted a special permit for a wireless communications tower on Haydenville Road. Also, in March, the ZBA members approved a special permit allowing an accessory apartment in a new construction on a lot with an existing home on Webber Road. In May, the town gained another large, ground-mounted solar facility off Christian Lane. The ZBA members approved trailer rentals at White Birch Campground in June.

In July, the board considered an application for yet another large, ground-mounted solar facility, also located on Christian Lane, and approved this one as well. The members of the ZBA did not meet again until December when they voted for a special permit to renovate certain parts of the Town Hall building in order to bring it into compliance with requirements of the Americans With Disabilities Act (ADA).

Respectfully submitted,

Debra Carney
Vice-Chair, Zoning Board of Appeals

COMMUNITY PRESERVATION COMMITTEE

Each year the Community Preservation Committee reviews and if necessary revises its plan, which establishes priorities for CPA funding. The current CPC Plan may be found at town offices or at the committee's page at whately.org.

In FY 2017, Whately's CPA revenues were \$81,300 and the town received a state match of \$70,679 or 87% in November. Whately was one of only six communities statewide to receive more than an 85% match. Over the last seven years, Whately has received more than \$495,000 in state CPA match distributions, as well as \$2.2 million in state agricultural preservation restriction matches, \$226,000 in other state grants and \$638,000 in private donations for CPA projects.

In 2017 the Committee recommended its most ambitious set of projects for funding at annual town meeting and all were approved.

Open Space

Funding for the local share of an APR on 12 acres of land on Long Plain Road adjacent to other protected land.	\$5000
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Historic Preservation

Funding for restoration of the Town Hall for a Community Center and Historical Society Museum	\$340,00
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Borrowing against future CPA local revenues for restoration of the Town Hall for a Community Center and Historical Society Museum	up to \$400,000
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Funding for the Town Hall restoration provided a 100% match for a \$60,000 historic preservation grant from the Massachusetts Historical Commission.

The Committee also reviewed drafts of a Grant Agreement between the Town and the Housing Trust establishing the terms of future transfers from the CPA Housing Reserve to the Trust.

We anticipate about \$150,000 in state and local CPA revenues in FY 2018.

Community Preservation Committee

Alan Sanderson, Chair

John Devine

Judy Markland

Andrew Ostroski

Catherine Roegge

Donna Wiley

FRONTIER COMMUNITY ACCESS TELEVISION

The year 2017 was one of geographical and technical transition for Frontier Community Access Television. After spending eight years in the former Leo's TV building in downtown South Deerfield, FCAT moved to a new space in the second floor of the Sunderland Town Hall. The decision to leave Deerfield was not made lightly. We spent the better part of a year searching for an affordable site in South Deerfield which not only accommodated our needs in terms of production and office space, but was also fully accessible to the public, which 8B Elm Street was not. Fortunately, Sunderland was amenable to having FCAT take over much of the second floor of town hall, and the move has been a great one for our organization.

On the technical front, FCAT now has a brand new, state-of-the-art broadcast server. The new server, which we purchased from Castus, allows us to broadcast in full high definition while allowing us access to additional graphics and tools which will greatly enhance our ability to serve our towns. One such new feature is a graphics crawl function which will allow FCAT to scrawl breaking news information over our channels in times of emergency. We've already done this a few times during snow and winter weather events, and it has proven to be quite effective. We've also beefed up our coverage of local government, as well as events at Frontier Regional School, particularly high school sports. It was a challenge during a very successful fall where just about every Frontier team went to the post-season, but we were happy to get as many of those games as possible on our channels and our FCAT media page on You Tube.

There are many challenges for FCAT to tackle heading into 2018. Our top priority in the first part of the year will be to address a number of technical issues in Whately. For far too long, residents have been unable to watch meetings live on channel 15. Our plan is to fix that, as well as take over management of channel 15 in Whately and Sunderland, in accordance with the new ten-year cable contract signed with Comcast this past year.

There is also build-out work to be done on our broadcast studio in Sunderland Town Hall, and we will be working to finalize operating agreements with all four of our member towns. New bookkeeping rules announced by the Mass. Department of Revenue last year for public access television require towns to treat operating revenue for access stations as part of the annual town budget. FCAT has approved such an agreement already with Sunderland and will be looking to put similar pacts in place with Conway, Deerfield and Whately in the coming year.

We also plan to be quite active in chronicling the upcoming Sunderland 300th anniversary and are in the planning stages for a series of Deerfield "living history" projects to be incorporated in Deerfield's upcoming anniversary in 2019.

It should be an exciting year. Thanks for watching and supporting Frontier Community Access Television, and we look forward to doing our best to serve your community in 2018.

Christopher Collins
General Manager, Frontier Community Access Television

FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS
FRANKLIN COUNTY
COOPERATIVE BUILDING INSPECTION PROGRAM

Dear Residents of Whately:

As you know, your town receives building, plumbing, gas, and wiring inspection and zoning enforcement services through the Franklin County Cooperative Inspection Program (FCCIP), a forty-two-year-old shared service housed at the Franklin Regional Council of Governments (FRCOG). We thank your town for your continued participation in the FCCIP, which allows small towns to have access to professional staff and state-of-the-art technology.

In 2017 we issued 2,564 permits, including a significant number of insulation upgrade, solar array and wood/pellet stove permits. A total of 29 new dwelling units were constructed in our 15 member towns.

Our online permitting program went live on July 1, 2011 and has issued 16,072 building, electrical & plumbing/gas permits since then. The program allows you to apply, pay for, and track the progress of any permit online, saving you time and visits to our office in Greenfield. The program has 4,574 registered users. You can find it at www.frcog.org under the Franklin County Cooperative Inspection Program. Our website also includes helpful information on inspection requirements, permit costs, and contractor licensing.

In 2017, the FCCIP processed the following permits for Whately:

Residential Building Permits	81
Commercial Building Permits	8
Sheet Metal/Duct Permits	8
Electrical Permits	82
Plumbing Permits	25
Gas Permits	28
Certificates of Inspection	12
Solid Fuel	12
Fire Protection	0
Tents	6

We would like to remind all residents of the importance of applying for permits for work done. Building, Electrical and Plumbing/Gas permits are required by law and are an essential step in ensuring the safety of our communities. Please feel free to call our office with any building or zoning questions at 774-3167, extension 2.

James D. Hawkins
Building Commissioner
jhawkins@frcog.org

James Cerone
Building Inspector
jcerone@frcog.org

Tom McDonald
Electrical Inspector
electric@frcog.org

Andy French
Plumbing/Gas Inspector
plumbing@frcog.org

BOSTON POST CANE

The presentation of the Boston Post Cane began in 1909 as an attempt to increase the circulation of the venerable newspaper. The cane, made from an African imported ebony, gild the tips with 14k gold with a ferule on the lower end and a gold decorated head, was to be presented to the oldest male resident of town. It was to be held by him until his death when it was returned to the Selectmen. In 1930 women were declared eligible for award. The original cane is held by the Whately Historical Society. Recipients receive a plaque, pin and flowers from the Selectmen.

List of the Cane Holders in Whately

- David Ashcraft—Born in Guilford, VT Keeper of the Cane - 1909—1912. Died Age 91
- Chauncy A. Graves—Born in Whately, MA Keeper of the Cane -- 1912—1919. Died Age 86.
- Edward E. Sanderson – Born in Whately, MA Keeper of the Cane –1919—death 1931. Age 95. Served 3 years in Civil War (37th Reg.)
- Lyman M. Sanderson – Born in Whately, MA Keeper of the Cane –1931— 1940. Died Age 86
- Hiram Dickinson – Born in Whately, MA Keeper of the Cane –1940—1948. Died Age 85
- Horace Bardwell – Born in Whately, MA Keeper of the Cane –1948—death 1957. Died Age 89
- James A. Wood – Born in Whately, MA Keeper of the Cane –1957— 1961. Died Age 91
- Lewis H. Cramer – Born in Buckland, MA Keeper of the Cane –1961—November 11, 1966. Died Age 92.
- Alex Baronas – Born in Poland, Keeper of the Cane –1966—death 1972. Died Age 93
- Fred W. Bardwell – Born in Whately, MA Keeper of the Cane –1972—1977. Died Age 97
- John Olynik – Born in Ukraine. Keeper of the Cane –1977— 1985. Died Age 94
- Howard R. Waite – Born in Whately, MA Keeper of the Cane –1985—1988. Died Age 95.
- Joseph Wasilewski – Born in Poland, Keeper of the Cane –1989—1990. Died Age 94.
- Annie Madeline Gifford Sanderson –Born in New York City, NY Keeper of the Cane –1991—2002. It was presented to her at a family gathering, our first woman keeper. Died age 100.
- Evelyn B. Lawrence – Born in Whately, MA Keeper of the Cane—2002—2002. Died Age 92
- Alice W. Grafflin – Born in New York. Keeper of the Cane – 2002 – 2003 Died Age 92
- Chanchalben Patel – Born in India – Keeper of the Cane- 2003 – death, 2008 Died Age 96
- John K. Jarosewicz – Born in Poland – Keeper of the Cane – 2010 - 2013 Cane presented January 30, 2010 at age 100. Died age 103.
- Joseph and Mary Rup – Born in Hadley, MA and Whately, MA. The first couple to be the oldest residents. Keepers of the cane 2013 – 2016. Joseph died age 98. Mary died age 99.
- Bernice M. Duda – Born in South Deerfield, MA. January 2017 – April 2017. Oldest resident. Died age 98.
- Anne Daniels – Born in Whately, MA May 2017-August 2017 Oldest resident. Died age 97
- Sherman Smith – Born in Springfield, MA August 2017-present. Oldest resident age 98

MUNICIPAL BUILDING COMMITTEE

The Municipal Building Committee (MBC) has been meeting frequently over the past six years to develop, support, and coordinate the renovation of the Town Hall as a Community Center and Historical Museum. This is finally coming to fruition as evident by the construction activities occurring since the start of renovations in November of 2017.

The earlier design to facilitate the housing of all town offices in the building was not supported by the voters when asked for funding. These efforts were reviewed and Jones-Whitsett Architects was hired through an FRQ (Request for Qualification) advertising to assist in developing a more useful building to be used by the Whately Historical Society and as a Community Center. A design was developed with MBC input along with Historical Commission guidance to develop a more reasonable project that would meet the town's needs and insure town voter support. This design included the development of space for a permanent location of the Whately Historical Society and a meeting room on the first floor, handicapped accessibility, and restoration of the second-floor auditorium.

Through careful and diligent proposals and discussions involving the town's Finance Committee and the Community Preservation Committee (CPC) a funding package of approximately \$1,500,000 was developed that would not directly affect the town's budget or the tax rate. This involved using existing funds remaining from the sale of the cell tower, CPA (Community Preservation Act) unallocated funds, future borrowing to be paid for with annual CPA funds, and \$224,000 of state grants for historic preservation and energy improvements. A fundraising group called the Friends of Town Hall was very active and successfully met their goal of \$150,000 of private resident and local business donations to support the project. The Historical Society also donated \$10,000.

After several monthly meetings with the architect a final design was developed and the project was advertised for construction bids. Six contractors submitted bids along with sub-contractor's bids with the lowest bid awarded in November of 2017 to Wesfield Construction. Construction is underway with a very likely completion of a fully restored and energy efficient Town Hall by June 2018.

The project was divided into three separate parts for construction bids to ensure that funding would be available for all or parts of the project. The three parts were the main structure of the building including a new stair tower for a handicap lift, the front parking lot and sidewalk, and a new septic system. After bids were received for each part, it was decided that funds were only available for the main structure with the option of implementing other parts once funds became available. It was also decided that a new septic system was not necessary at this time since the existing met the Title 5 requirements.

There were many efforts to reuse and preserve some of the architectural features of the building. The slate from the demolished original "Highway Department Barn" located on the rear of the property will be used for current and future repairs to the Town Hall roof. The existing chimneys, portico, wood flooring, lighting, and windows are being restored to original form. The exposed ceiling beams on the first floor will remain exposed to provide a restored grand entrance. The existing vault will remain with an access door from the meeting room and will be a visible historic feature. The large safe located in the former assessor's office has been saved and relocated to the front entrance as a historic artifact. The existing wood auditorium seating and meeting tables will be refinished and contribute to preserving the historic character of the building.

A restored Town Hall will become the focal point for the Town's 250th Anniversary celebration in 2021, as it was the last time it was renovated for Whately's Bicentennial in 1971. Many

community groups are eager to begin using the Town Hall as it has been used in the past for rehearsals, performances, lectures, and meetings and the opportunity for additional classes, fundraisers for local organizations, as well as private functions as the building becomes available and fully accessible.

The Whately Historical Society, who has organized and sponsored lectures, public programs, and exhibits, has operated in Town owned space since 1974, will now have a permanent space for the Museum in Town Hall.

The cooperation of the many town committees, town administration, fundraising groups, and voter support for preserving this great and historic Town Hall is greatly appreciated. Let's continue to make this unique landmark a focus for Whately.

Frederick Orloski, Chairman

Municipal Building Committee

John Wroblewski, Anita Husted, Dan Kennedy, Ed Sklepowicz, Virginia Allis, Judy Markland, Adelia Bardwell

SOLID WASTE COMMITTEE

We'd like to remind residents to please separate and recycle or compost as much of your trash as possible. Most of the landfills in our area will close in 2018 and costs for trash disposal will rise. Our transfer station provides a convenient place to recycle and compost for free, and keep your trash and disposal cost to a minimum. It is really a great bargain.

We continued to make improvements at the transfer station last year, including the installation of a new paper compactor in July which reduced the number of recycling hauls while increasing the tonnage per haul. This compactor will reduce recycling haul costs for many years to come.

In 2017, 115 tons of paper, glass, cans, and plastic containers were collected at the Whately Transfer Station and sent to the Springfield Materials Recycling Facility (MRF). 185 tons of residual waste was disposed of at a landfill, one of the few still open in W. Massachusetts.

As usual, we held two bulky waste collection days at the transfer station last year in May and October. These collections are coordinated with the Franklin County Solid Waste Management District (FCSWMD) and Whately is one of 3 bulky day sites. Whately volunteers staffed each bulky day and did their usual terrific job. We could use more, so please consider volunteering.

The bulky waste collections allow town residents to recycle and/or dispose of large, hard-to-manage wastes like tires, scrap metal, appliances, TV's, computers and other electronics, construction and demolition materials (C&D) as well as household items such as old furniture, carpets and mattresses. Modest fees are charged for most items to cover costs.

In 2017, Whately again had the highest participation rate of the 3 bulky day sites with 126 plus Whately households and residents of other nearby communities participating. In total, Whately residents recycled an estimated 6.52 tons of appliances and scrap metal, 2.60 tons of TV's and electronics, and 0.7 tons of tires (69 total). In addition, we disposed of 13.5 tons of C&D and bulky items from Whately households.

In sum, approximately 146 tons of waste materials were recycled by Whately residents in 2017 which also includes 1 ton of clothing recycled from the Salvation Army box, an estimated 15 tons of food waste composted at Bear Path Farm, W. Whately and approx. 3 tons of books collected by Roundabout Books. An uncounted number of items were recycled through the Swap Shed as well.

As a result, the 2017 recycling rate was 42.3% with compost tons added in. The total solid waste disposal cost for FY2017 was \$39,686. The total solid waste revenue in FY2017 was \$34,153 which includes: \$28,495 (FY2017) in trash bag sales, about \$1778 in recycling income from the Springfield MRF operator (FY2017), and \$4,900 from other grants.

The Solid Waste Committee thanks Whately residents for continuing to recycle, compost and save money. We give a huge shout out to our transfer station attendants Lee and Rebecca Felton, Quint Dawson and Roger Huard for their skillful and dedicated service. We are also grateful to have *the* best transfer station volunteer ever, Regina Wroblewski!

For current information on solid waste disposal options, please check out the Town of Whately website: whately.org/transfer-station, and the FCSWMD website: franklincountywastedistrict.org

Respectfully Submitted,

Fran Fortino, Quint Dawson and Larry Kuttner - Whately Solid Waste Committee

HAZARDOUS WASTE COLLECTION

The annual Household Hazardous Waste (HHW) Collection Day, coordinated by the Franklin County Solid Waste Management District (FCSWMD), was held on Saturday September 23, 2017 at Greenfield Community College and the Orange transfer station. 411 total households participated in the collection. 10 Whately households participated and 4 of these households were first time users. The hazardous materials collected included motor oil, flammables, antifreeze, oil-based paint, aerosols, pesticides, acids, bases, oxidizers and fluorescent lamps. Whately's cost for HHW disposal services was \$700.

The **next HHW Collection Day** will be held on Saturday, **September 22, 2018**. Contact the FCSWMD for pre-registration beginning in August by phone 772-2438 or email: info@franklincountywastedistrict.org.

All residents are encouraged to utilize the year-round special Hazardous Waste facilities established by the FCSWMD at the transfer stations of Bernardston, Colrain and Conway. The closest for Whately residents is the Conway transfer station located off Old Cricket Hill Rd. The wastes accepted at these facilities include mercury thermometers, waste oil products such as used motor oil, hydraulic oil, gear oil etc., oil-based paints, oil filters, antifreeze. Additional information about these disposal sites (dates and hours of operation etc.) is posted on the bulletin board at the Whately transfer station as well as the FCSWMD website:

<http://www.franklincountywastedistrict.org/supersites.html>

Rechargeable batteries, button batteries, and fluorescent light bulbs **should be given to the Whately transfer station attendants for proper recycling. Discharged alkaline batteries (such as Duracell, Energizer, etc.) should be discarded in the household trash for proper landfill disposal.**

Questions concerning the proper disposal of and alternatives to hazardous materials can be directed to the FCSWMD (772-2438).

Respectfully Submitted,

Whately Solid Waste Committee

Annual Report of the Finance Committee

The Finance Committee has now concluded the fiscal year 2017 budget review and has made its recommendations to be presented at our Annual Town Meeting later this month. Although presenting a balanced budget to residents is almost always a challenge for municipalities these days, this year there were very few issues in the process. New growth and increased revenues certainly helped, and our cash reserves remain strong.

This year, the Finance Committee reviewed the narrowed list of Capital Requests from departments, after careful consideration of those requests by the Capital Committee. The following is a list of those items that have the support of the committee and will be recommended in the Annual Town Meeting Warrant:

- 1). **\$145,000-** to replace a 2000 model for the Highway Department.
- 2). **\$13,000-** to complete the pavement in the Transfer Station/Highway Department/Police Department lot.
- 3). **\$18,000-** to pay for the cost of a diesel emissions removal system for the Fire Department.
- 4). **\$10,000-** to pay for repairs to the Police Department, pave the sidewalk and parking area, and install fencing.
- 5). **\$35,000-** to pay for the replacement of a 2009 model cruiser for the Police Department.
- 6). **\$15,500-** to pay for the repair of a copper gutter system, as well as handicap ramp and entrance improvements at the Library.
- 7). **\$3,000 and \$6,000-** to pay for the addition of a storage shed at the Blue School field, and to install padding at the Elementary School gym for the Recreation Commission.

The total of recommended requests this year is: **\$245,500**. In order to lessen the burden of these requests, the Finance Committee is recommending that **\$100,500** of free cash be used to pay for the above listed items, with the exception of the Dump Truck, which would be financed by a short-term loan over a 3-year period.

On the recommendation of the Personnel Committee, the Finance Committee has voted this year to recommend a 2.0% COLA for our employee salaries in FY17 to ensure that we remain competitive with other communities and pay our valuable employees equitably for their time and commitment to providing our residents with the services they need.

The Finance Committee has also recommended that we utilize **\$200,000.00** in Free Cash reserves to off-set taxation in the coming year, in order to manage the tax rate for residents.

The Finance Committee once again feels that the budget as presented and recommended, balances the financial needs of the town, with reasonable and responsible operating and capital budgets, and provides the same level of services to our residents without over burdening taxpayers.

Respectfully submitted,

Whately Finance Committee

Paul Anataya, Chair

Roger (Dan) Kennedy

Elaine Cooper

Robert Fydenkevez

Thomas Mahar

Joseph Zewinski

Jim Kirkendall

REPORT OF THE PERSONNEL COMMITTEE

The Personnel Committee annually makes recommendations to the Selectboard and Finance Committee on the salaries and wages for all paid town positions. They also evaluate and recommend changes to the personnel policies and job descriptions of town employees.

All town salaries were reviewed and compared to a survey of pay rates in similar size towns in our surrounding area. This year, the Personnel Committee made four (4) recommendations for adjustments and will continue to monitor salaries in the future, to ensure that Whately's salaries are competitive in the municipal sector. Those positions adjusted were: The Town Administrator, Treasurer-Collector, Library Director, and Board Clerk(s). These adjustments would bring these four positions in-line with the median range for similar positions in our neighboring communities if approved.

It was recommended that all employees be given a 2.0% Cost of living adjustment which is also in-line with our neighboring towns. This COLA will help off-set the 6.8% increase in employee health care expenses for the coming fiscal year.

There was also a continued discussion of longevity for town government employees to establish equality between the school and town employees. After much debate, it was decided to draft a policy to define the required qualifications for employees to be eligible to receive this benefit. Those full and part-time employees who currently qualify to receive benefits, and have completed 10-years of service to the Town, will receive an additional lump sum payment of \$250 if the policy is supported by the Finance Committee in the FY17 budget.

This year, several job descriptions were modified to keep them current with the position needs. In order to better serve the town and its employees in the coming year, the Personnel Committee is also seeking to complete a professional salary survey, and a complete review of our Personnel Policies. Work on this is planned to begin this spring.

The Personnel Committee is made up of two representatives appointed by the Moderator, one representative from the Selectboard, one from the Finance Committee, and one employee elected by the employees. The Town Administrator serves as a non-voting member. The Personnel Committee feels it has balanced the needs of the employees with the financial resources of the town to make a responsible Fiscal Year 2017 salary and wage recommendation.

Respectfully submitted,

Keith Bardwell, Chair, Employee Representative

Jane Grybko, Moderator appointment

Elaine Cooper, Finance Committee representative

Paul K. Newlin, Selectmen representative

Elizabeth Orloski, Moderator Appointment

Mark Pruhenski, Town Administrator (Non-Voting Member)

TOWN DIRECTORY

EMERGENCY NUMBERS

Fire, Ambulance, Police

911

TOWN DEPARTMENTS

<i>Department</i>	<i>Office</i>	<i>Phone</i>
Assessors	Town Offices	665-4400 x 4
Health Agent	Foothills Health District	268-8404
Animal Control Officer		665-8027
Emergency Management	Town Offices	665-0300
FAX for Town Offices		665-9560
Fire Department		665-2230
Burning Permits (Jan 15- April 30)		625-8200
Highway Department		665-2983
Highway Department Fax		665-2984
Inspection Services		774-3167
Building	Olver Transit Center	x 113
Plumbing & Gas	Olver Transit Center	x 112
Wiring	Olver Transit Center	x 115
Police (non-emergency)	77 Christian Lane	665-0430
Police Dispatch (non-emergency)		625-8200
Schools:		
Whately Elementary		665-7826
Frontier Regional		665-2118
Franklin County Technical		863-9561
Selectboard	Town Offices	665-4400 x 1
S. White Dickinson Library	Library	665-2170
Town Collector/Treasurer	Town Offices	665-4400 x 2
Town Clerk	Town Offices	665-4400 x 3
Town Accountant	Town Offices	665-4400 x 6
Water Department	Town Offices	665-3080

OFFICE HOURS

Assessors	Tuesdays 9 am – 5:30 pm & 7 pm – 8 pm
	Wednesdays 9 am– 4 pm
Library	Monday - Wednesday 1pm– 8 pm
	Saturdays 10 am – 3 pm
Selectboard	Monday – Thursday 8 am – 4 pm; Friday 9-noon
Town Clerk/Treasurer/ Collector	Monday 8 am – 7 pm; Tuesday – Thursday 8 am – 4 pm
	Friday 9 am - Noon
Transfer Station	Tuesday, Noon – 5 pm Saturdays 7 am – 5 pm